YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution   Tolani Commerce College

- Name of the Head of the institution Dr. Manish Pandya

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 9408106567

- Mobile no 9426999192

- Registered e-mail tcctolani@gmail.com

- Alternate e-mail mpandya244@gmail.com

- Address Principal, Tolani Commerce College

- City/Town Adipur

- State/UT Gujarat

- Pin Code 370205

2. Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Co-education

- Location Semi-Urban

- Financial Status **Grants-in aid**

- Name of the Affiliating University **Krantiguru Shyamji Krishna Verma Kachchh University, Bhuj**

- Name of the IQAC Coordinator **Dr. Kalpesh Machhar**

- Phone No. **9408106567**

- Alternate phone No. **9426999192**

- Mobile **9974368017**

- IQAC e-mail address **tcctolani@gmail.com**

- Alternate Email address **mpandya244@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) www.tcc.ac.in/cell.aspx

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [yes](yes)

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.27**	**2008**	**04/02/2008**	**03/02/2013**
Cycle 2	**B**	**2.80**	**2013**	**25/10/2013**	**24/10/2013**
Cycle 3	**B**	**2.29**	**2018**	**02/11/2018**	**01/11/2023**

6.Date of Establishment of IQAC **17/08/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Tolani Commerce College	RUSA Infrastructure Grants to Colleges	Central Government	2021-22	4761046
Tolani Commerce College	NSS Grant	State Govt.	2021 - 22	22000
Tolani Commerce College	ICSSR Major Research Project A.V. Bharthi	ICSSR	2021-22	150000

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC   [View File]

9.No. of IQAC meetings held during the year **15**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

New Subject Accounting and Finance

Teachers and Students' incentives for research and publication

Purchase of New computers for Lab

Fee payment gateway thropugh Bank of Baroda

Rama Cylinder Scholarship to the students

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
RUSA Second Installment	The IQAC/RUSA committee submitted all the datas and documents in time to the central government and the college received the second instalment of the grant Rs. 47 Lakh
Alumni donation for M.Com center	The IQAC through principal made an appeal to the Alumni to donate generously for PG center and the college received Rs. 1 crore as a donation for the MCom center.
Gujarat State Institutional Ranking (AAA)	The Committee applied to the ranking and it got two star for the college.
Rama Cylinder Scholarship	Rama Cylinder company gave donation of Rs. 5 Lakh under CSR activity for student scholarship
Purchase of new computers through Alumni support	The college renovated and expanded the computer lab and appealed the alumni to donate computers to the college. Total 40 Computers received.
IPR National Workshop	The committee planned a IPR workshop in collaboration with other institution and conducted a workshop
Competitive Exam classes under government scheme	The committee executed a plan for competitive Exam classes for the students with an MoU with Ribirth Education institution

Purchase of New 100 fans	Due to renovation under RUSA, the college purchased 100 new fans from its own funds for the class rooms.
Fee payment Gateway	The IQAC committee decided to have online options of payment gateway for the students for all online services through Bank of Baroda

13. Whether the AQAR was placed before statutory body?   Yes

- Name of the statutory body

Name	Date of meeting(s)
Gandhidham Collegiate Board	04/02/2023

14. Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
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• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9408106567
• Mobile no	9426999192
• Registered e-mail	tcctolani@gmail.com
• Alternate e-mail	mpandya244@gmail.com
• Address	Principal, Tolani Commerce College
• City/Town	Adipur
• State/UT	Gujarat
• Pin Code	370205
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Grants-in aid
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• If yes, mention the amount	

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Name	Date of meeting(s)
Gandhidham Collegiate Board	04/02/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	14/02/2023

15.Multidisciplinary / interdisciplinary

We as a group of higher institutions have the mobility to offer the multidisciplinary and interdisciplinary subject choice to the students as we have institutions of Arts, Science, Law, Management, Diploma engineering in civil, mechanical, electrical, computer and IT etc. in the same vicinity. But being an affiliated college of the KSKV Kachchh University, we do not have the direct rights to make changes in the syllabus or implement the same to our students and the university has not given any guidelines or instructions for the multidisciplinary and interdisciplinary subject choice to the students so far as NEP - 2020 is concerned.

We as an institution is ready to offer multidisciplinary and

interdisciplinary subject choice to our students. It will also be possible to offer these multidisciplinary and interdisciplinary subjects to the other constituted and affiliated colleges of KSKV Kachchh University. The university has also been preparing for implementing the new education policy to all its affiliated colleges. The college has also prepared the road map for the implementation of multidisciplinary and interdisciplinary subject choice to the students. We can offer a commerce student a subject of Pharmacy like "Drug Store Management" at the same time we can also offer all the subjects running under our arts and Science College for the integration of Indian Knowledge System, i.e., papers offering the mother tongue like Sindhi, Gujarati, Hindi etc. The college of Science, Arts, Polytechnic and Pharmacy can also offer the subjects to the commerce students as per their choice.

16.Academic bank of credits (ABC):

As an institution we are ready to implement the ABC process once the university announces to do so. We have collected all the necessarily required information, i.e. name, address, class roll no, email, mobile number, parents' details, educational records etc. of the students to upload to the website as per the requirements. Academic Bank of Credits (ABC) aims to digitally store the academic credits earned by students from HEls registered with ABC, for awarding degrees, diploma, and certificates taking into account credits earned by students. ABC also intends to ensure the opening, closing, and validation of the Academic Bank of Accounts, verification, accumulation, and transfer or redemption for students. ABC will also help students to choose their own learning path to attain a degree, diploma, or certificate as it works on the principle of multiple entry-multiple exits at any level of learning.

Our affiliating university KSKV Kachchh University has started the process of registration on the official website for its all affiliated colleges. Academic Bank of Credit allows institutions to lodge and maintain the integrity of the credits. It also maintains the authenticity and confidentiality of student credits, helps in easy credit transfer through digital mode and facilitates faster credit recognition. Students can register by log in on official website www.abc.gov.in. It is the process of assigning a number of credits to qualifications, degree programs or single educational components. Credits are allocated to entire qualifications or programs according to respective universities or autonomous institutions participating in this scheme. Our

students have also started registering on the portal for the next academic year.

17.Skill development:

In our university's skill development classes, the college has consistently been one step ahead. The first four institutions in Gujarat to receive the B.Voc course designation from the UGC in 2014-15 were all from our state. Since many years ago, we have operated a study centre with professional programmes for classes like CA, CS, and ICM at incredibly low prices for our students. With a seed budget of Rs. 5 lakhs, the UGC approved a course in Port and Shipping Management (Logistic Management) for our institution in 1982 as part of the career-oriented courses programme. The course is highly sought after by students and has been effectively offered at our college. To oversee daily class and other events, a separate coordinator has been appointed in each course. These programmes all help you improve your skills. The Gujarati government has given our college a special grant to operate the "Finishing School Program" for skill development, which we have successfully finished four batches of students in the last two years. For various skill-based courses, the college has established a "School of Vocational Studies" to meet the requirements of students for the NEP-2020. For the University's vocational study course demand, the college has suggested the course "Accounting and Finance" to them. Following the university's enrollment, we intend to enroll with Academic Bank of Credit.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

There are numerous Indian language options available in all of the college's classes over time. Gujarati, Hindi, and English are the three languages in which students can write their test answers. Our college, the first Hindi-medium institution in Gujarat, opened its doors in 1973 and provides students with three languages for instruction and learning—a previous NEP-2020 priority. The majority of the locals are from the Sindhi community, who migrated from the Sindh province of Punjab after partition and arrived in India with nothing. As a linguistic minority college, the college is known for its promotion of Sindhi. The college has always worked to support Indian culture by giving students plenty of chances to demonstrate their familiarity with our Indian knowledge systems and by encouraging traditional arts, or Lok Vidya. The university's Youth Fair is one of them. The college has previously held this youth festival

three times and has always been proactive in promoting Indian culture. Online courses in Indian languages, especially Sindhi and Gujarati, can be started at our recently established vocational school. All students at the institution have access to spoken Sanskrit and astrology science certificate and diploma programmes.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

When creating the new syllabus for the bachelor's and master's degrees in commerce, our institution made sure to specify exactly what each course's objectives were. The system is adopted on the idea that the conventional system of education focuses on teachers' inputs and presumes that learning has occurred while OBE is focusing on "what the students are capable of doing". The goals that must be accomplished are clear, and the goals (or outcomes), conclusion is predetermined. Beyond the typical "structured duties," OBE goes beyond that. It requires students to actively participate in the learning process and show their abilities through more difficult activities and higher order thinking.

The traits, skills, abilities, and understandings that students should acquire as a result of their participation in the institution's academic programme of study are referred to as outcomes (POs) in our undergraduate and postgraduate programmes. POs outline the knowledge and skills that students must possess before they can graduate from the school.

Course Outcomes (CO) are the quantifiable criteria used to assess each student's success for each course they take each semester according to the levels of the Bloom's taxonomy. Mid-semester and end-of-semester exams, tutorials, assignments, project work, labs, presentations, employer/alumni feedback, and other methods of evaluation are used to evaluate applicants throughout the programme.

20.Distance education/online education:

The college has always attempted to do its best for the students' overall development while also considering the rising demand of the students. Indira Gandhi National Open University (IGNOU) and Dr. Baba Saheb Ambedkar Open University study centers have been established at the institution (BAOU). Since the past 20 years, the college's study centers have operated effectively. For the people of the Kutch, specifically for our students, we have affiliations with more than 350 various certificate, diploma, and

degree programmes. The coordinators are available for students to reach at any time with questions about the course. Students do not need to travel anywhere for the admissions procedure because it is entirely online for both distance learning programmes. Around 250 students attend the IGNOU study centre, and 2200 attend the BAOU online learning facilities. All of the college's courses have been offered online during the pandemic. So we have everything we need for the online courses. The institution has established a "School of Vocational Studies" with online classes in computers, Tally, GST, and other topics. The college also provides a single, skill-based course called "E-Taxation" to third- and fourth-semester students to educate them about the principles of online taxation. All of this will undoubtedly enable our college's students to comply with NEP-2020 standards.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**2**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2972**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1584**

File Description	Documents
Data Template	[View File](#)

2.3	**629**

Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**24**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**20**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**21**
Total number of Classrooms and Seminar halls	

4.2	**38.46**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**90**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution makes sure that the curriculum is delivered effectively by following a well-organized and documented process that involves early planning and prompt execution of all processes. As part of the admissions process, it takes university

guidelines and, after taking the volume of applications into account, creates the first, second, and third merit lists while strictly adhering to the Government's reservation policy. The complete procedure is open and honest. Additionally, after everything has been completed, on the very first day of classes, inquires about the need for temporary faculty, estimates the anticipated workload, and makes the necessary preparations to ensure that there is a sufficient number of teaching and administrative staff to ensure that everything goes according to plan. The IQAC prepares a tentative schedule for different extracurricular and co-curricular activities while bearing in mind the academic calendar. It forms various committees to coordinate various extensive activities on and off the college campus in order to correctly carry out all these activities. All the committees work together in concert to plan various events like the scheduling of guest lecturers, buying new books and journals for the librar y, setting up various competitions, celebrating holidays, etc. The administrative team manages the student database, which contains information about admissions, grant distribution, grievance redress, technological support, notifications to students, and other things. At the conclusion of the school year, all committees turn in their reports.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://tcc.ac.in/aqar2021-22/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution creates the academic calendar at the start of each academic year while taking the university academic calendar into consideration. Accordingly, a tentative timetable is finalised at the beginning of the semester after discussion of all the planned extracurricular and academic events. In cooperation with the IQAC committee, the institutional authority creates the list of diverse portfolios and selects the names of faculty members. Faculty members are informed of the committee list during the staff meeting. All staff members are encouraged to offer their recommendations for events to be added to the academic calendar. The IQAC finalises the scheduling of various events in the calendar after receiving the tentative programme list of the proposed events. The calendar of class meetings is created by the

timetable committee. The proposed midterm exam schedule and the dates for results posting on the website are determined by the examination committee. The university makes the necessary arrangements for hiring additional teachers on a contractual full-time basis after the admissions process is complete. The application process is totally open and rigorously follows all university and government regulations. The allotment of subsidiary subjects is done according to each subject's merit. The student attendance papers are printed, and each and every class routinely takes attendance. Different assessments are set up in the classroom by the teachers for ongoing evaluation. Therefore, the use of a continuous evaluation procedure ensures that classroom engagement, consistent attendance records, on-time class conduct, and internal exams.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://tcc.ac.in/aqar2021-22/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

58

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

By bringing the aforementioned themes into the curriculum either directly or indirectly, our institution combines cross-cutting

concerns related to professional ethics, gender equity, human values, the environment, and sustainability into the curriculum. For instance, some of those theoretical ideas, including business ethics, accounting ethics, communication ethics, tax procedures, MOU tactics, advertisement/marketing ethics, etc., may be covered in the course syllabus. The CWDC wing also organises "I CAN" Capacity Building Workshops, Special Guest Lectures on Women Health by Medical Experts, and conducts Fireless Cooking Contest, Mehendi Designing, Fine Arts competitions on themes related to Women empowerment, Self Defense, and are regularly conducted for all in the college to generate gender equality awareness. The NSS, NCC (Navy and Army) cadets and volunteers make earnest efforts to raise awareness about drug addiction, tree planting, the right to vote, campus cleaning drives, fuel-saving campaigns, visits to orphanages, raising money for soldiers, the fight against polio, and other issues. The NCC cadets attend numerous camps and get instruction, including blood donation camps, the Republic Day march, and flag-hoisting ceremonies. They participate in several activities with their patriotic fervour over the course of their three-year term and help to strengthen the country. Additionally, the university provides competitive test courses for coaching for the GPSC, Banking, and other recruitment exams to the interested students by entering into an MOU with an outsourcing agency, taking into account the increased demand for talents.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	[View File](#)
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

154

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://tcc.ac.in/aqar2021-22/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://tcc.ac.in/aqar2021-22/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1155

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

660

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The schedule for slow learners' remedial classes is created by the college. Slow learners are gently encouraged and nudged to acknowledge their weaknesses and register on their own will

without being coerced throughout this practice. The college uses coaching and monitoring to measure the progress of slow learners. Some advanced students are urged to mentor less proficient pupils and assist them with explanations and notes alongside lecturers. Revision workshops, counselling sessions, and extra teaching are offered as needed. Learners with more advanced skills are urged to read the Recommended Readings given in each module. Top performers in the University Convocation receive Gold Medals. The college rewards the deserving students with financial aid. Members of Committees are chosen from among deserving students. Classes for competitive exams and net coaching provide specialized programmes to support the development of advanced learners. Students are urged to actively register for the interviews by the Training and Placement Cell, which encourages companies and industries to hold their placement drive at the campus. Additionally, the instruction and Placement Cell offers instruction in communication and interview techniques. Through completing school, programmes are organised to increase students' employability, including proficiency in English classes, functional use of English, and personality development. To expand the knowledge base, online materials are made available. In order to learn more, students are urged to take part in seminars, conferences, and workshops.

File Description	Documents
Paste link for additional information	https://tcc.ac.in/aqar2021-22/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1155	21

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college employs a teaching strategy that places a strong emphasis on educating students first. In addition to enhancing

students' confidence and promoting independence, this practise helps them transition from being treated as passive recipients to active participants. It is impossible to fulfill the needs and expectations of individual students in a teacher-centric class and expect a consistent learning outcome from them all since kids differ in their capacity for comprehension and absorption. The teacher encourages learning by ensuring that each student participates in class activities so that they can individually understand at their own level and process material at their own pace. The KSKV Kachchh University, in Bhuj, to which the college is affiliated, has outlined course objectives, program-specific objectives, and programme outcomes. This gives the learner a thorough idea of what should be the course's main focus from the very beginning. The use of Google Classroom, the Language Lab, Industrial Visits, Field Work, and Projects are just a few of the tools teachers use to promote active and immersive learning. Internal assessments are designed in such a way as to promote independent work among pupils. Students are obliged to turn in written assignments. The college has made a significant effort to increase student representation in the administration.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://tcc.ac.in/aqar2021-22/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Nearly all of the college's teachers take the lead in the full adoption of ICT-enabled teaching tools, but virtually all of them use ICT tools in some capacity to instruct and educate their students. Each classroom has an LCD projector that may be used to show educational films, documentaries, and power point presentations. Tally ERP 9 is a required course that is presented to all students during the second semester in order to acquaint them with technology-based online learning. Important presentations prepared by teachers are produced and videotaped by the Instructional Media Centre and made online accessible to students. In addition to helping students stay up with the modern digital and virtual world, the use of ICT by teachers in the classroom has aided colleges in developing a student-centered learning strategy. The college website, You Tube, emails, WhatsApp groups, Zoom and Google classrooms, Telegram, and other platforms

are utilised as venues for communication, the distribution of
course materials and syllabus, announcements, testing, the
uploading of assignments, the creation of presentations, the
answering of questions, the mentoring of students, and the sharing
of information. All college students get free access to the
college's Wi-Fi and internet services. To support and enhance
students' learning, the college website includes a web access to
study materials for many courses and subjects. Additionally, the
library offers access to computers, online publications that are
in the public domain and subscribed journals that have been
recommended by academics, as well as download assistance.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

246

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment process

1. The academic calendar, which is posted well in advance of the start of the session, contains the schedule for class assessments tests, exams, and assignments.

2. The evaluation technique consists of internal exams that are held gradually throughout the semester and is intended to assess and document the student's ongoing performance.

3. Teachers properly store all of the records and data banks of attendance in internal exams, question papers, valued answer sheets/copies, and summary of marks sheets for academic monitoring and academic audit.

4. The internal evaluation of each assessment method is completely transparent.

5. Demand that the applicant put on a mask and properly sanitise their hands before entering the examination room.

6. The test committee shall be notified in writing if any students use unfair methods or malpractice at any time.

7. During the orientation course, students receive information regarding internal evaluation, sample test questions, and university exams.

8. The professors explain the specifics of the course's internal and external evaluation, class by class or course by course.

9. The schedule for internal exams is posted beforehand on the institution's website and notice board.

10. Students are free to speak with the teacher to discuss any complaints they may have about the test and to view their answer keys.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

The process for resolving complaints is totally open and transparent. Every semester, each member of the faculty explained how internal and external grades were determined. The academic calendar is used to plan and communicate the timetable of internal examination tests to students. In order to properly administer the test, invigilators are assigned to the room, and the concerned subject professor evaluates the answer sheet within the allotted time. Internal examination complaints are resolved by presenting the student with the revised answer sheet. Entry and exit regulations in the exam room are rigorously adhered to, thus there is no cause for complaint in this area. Final grades are posted on the university website. for full disclosure and academic dishonesty Other centre's conducted the theory examination, and the university designated an examiner from another college to conduct the practical examination. Exam results from universities may be scrutinised or reevaluated. Within 15 days of the result announcement, the student must complete an online form on the university website to request a review or reevaluation. When an answer sheet is scrutinised, the total marks and any unchecked areas are checked, but when it is reevaluated, a different faculty member evaluates the answer sheet. This entire procedure is time-bound because it is carried out in a way that ensures students receive updated results within the same semester. Additionally, it is effective because it is carried out in an honest and open manner.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The affiliating university created the course to give students a broad variety of managerial knowledge and abilities in fields like finance, accounting, taxation, management, economics, and statistics. Aspiring students in India and overseas have countless career alternatives and prospects available to them with a bachelor's degree in commerce. It also trains a person to launch a business on their own as an entrepreneur. For the industries, banking sectors, insurance firms, financing organisations,

transportation agencies, etc., this programme might supply well-trained experts to meet the demand for well-trained labour. The graduates will gain practical experience in a variety of areas while developing their talents to manage sales, retail marketing, and the company's overall administration, among other business functions. The course's main goal is to equip each student with the skills necessary to keep up with contemporary advances on a local, national, and international scale through efficient management of the curricular and extracurricular areas of commerce education. The college inspires, moulds, and prepares students for leadership roles in local, national, and international business organisations. Measurements of certain outcomes are made in precise terms. Additionally, the University's connected colleges are provided with Programme Specific Outcomes, which aids in guiding the students. However, the college's esteemed professor has thought carefully about the current syllabus and has attempted to outline some precise course objectives.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://tcc.ac.in/aqar2021-22/
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Achieving the Course Objectives The curriculum, its completion, continual evaluation (internal evaluation), the setup of the question paper, evaluation, and result are used to gauge the course's outcomes. In order to finish the courses on schedule, the professors who are actively teaching in the classroom occasionally hold extra classes. The required class attendance requirement of 80% is met. Additionally related with marks is attendance. Tests, quizzes, written assignments, the presenting of papers, and oral presentations are all used in the continuous evaluation process. The final exam of the semester consists of a two-hour written test, the questions on which must assess the student's understanding of each unit necessary for study.

The accomplishment of the program's specific objectives

A student's overall grade for all of the courses in a particular programme is added to their average performance across all of the

courses in that programme to determine the outcome specific to that programme.

Achievement of the Programmed Results

The achievement of programme outcomes is evaluated at the undergraduate and postgraduate levels based on students' progression to higher education, whether in a PG course at their college or in another higher education facility in India or abroad. The placement of pupils in organisations and institutions is another indicator of achievement. The university's feedback system, which is in place, enables it to measure and calculate the achievement of the programme outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://tcc.ac.in/aqar2021-22/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

634

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://tcc.ac.in/aqar2021-22/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://tcc.ac.in/aqar2021-22/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.5

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college's reputation in society is mostly based on its academic standing and extracurricular offerings.

Promoting Innovation:

The College has developed a Student Startup and Innovation cell to support entrepreneurship and innovation initiatives within the education sector. The students get financial assistance for the innovation.

Putting on Seminars and Conferences:

In order to preserve the research atmosphere, the College puts on Research Seminars, Workshops, and Conferences. Presenting ideas and research helps faculty members and college students as well.

Research Cell:

A body constituted for research that includes people who are actively engaged in research. The research cell reviews and makes recommendations on each study proposal, pre-Ph.D. presentation, research progress presentation, and post-research presentation. 18 students are conducting their research under the supervision of our 4 faculty members, who have been approved as research guides.

Financial incentives:

For delivering papers at conferences, seminars, and workshops, faculty members receive cash help.

Human Resources:

To guide and mentor the young brains, the institute hires vibrant, highly trained faculty. The institute has taken steps to encourage faculty members to acquire their doctoral degrees. The government encourages faculty to take part in a variety of skill-development programmes.

Campus Wi-Fi:

Students and teachers can access free Wi-Fi throughout the college.

Membership in the N-List:

Our college is a participant in the INFLIBNET N-List, which offers access to more than 75 000 e-journals and eBooks.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

19

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Through its curriculum and outreach initiatives, the college has

been a leader in educating its students about social issues. In order to raise awareness among the locals, it organises blood donation drives, educational awareness campaigns, gender equality awareness events, and trips to nearby communities. The college's NCC and NSS units engage in community service projects that benefit society and teach students how to handle their obligations effectively.

The NSS & NCC Cell directs extension operations to address regional issues and sensitise students for their all-around development in partnership with other organisations, trusts, NGOs, hospitals, etc. Through their units, the students and teachers have worked with various organisations to address issues including domestic violence, child marriages, health care, HIV/Aids, street children, runaway children, alcoholism and drug addiction, etc. to benefit society and local communities. NSS holds weekly volunteer meetings on a regular basis to go over the action plan. Student community service orientation, blood donation drives, awareness and sensitization campaigns on and off campus, village adoption under the Unnat Bharat Abhiyan, Saksharta Abhiyan, and Swach Bharat Abhiyan are some of the primary initiatives that the Cell has spearheaded. NSS and NCC are also available at the university as non-CGPA 2 credit papers. Numerous NCC members took part in the republic day parade in New Delhi and took home numerous honours and awards for their efforts in various events held at various camps. The cadet also participated in social services to benefit society.

File Description	Documents
Paste link for additional information	https://tcc.ac.in/aqar2021-22/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

98

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

887

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college's 1.9-acre campus is home to 18 classrooms with projectors and whiteboards, a well-stocked library, a computer lab with 90 computers, a well-furnished staff room, an administrative

office, a seminar room, a play area, a boys' and girls' common room, a virtual classroom, a lush green garden, a modern canteen, staff and student parking, staff housing for both teaching and non-teaching staff, an indoor sports complex, Access to computers and printers is available to all faculty members. The college has strong Wi-Fi and internet connectivity. Students receive specialised coaching to help them prepare for competitive exams like the UPSC and GPSC. Students are trained for both on-campus and off-campus postings by the Training and Placement Cell. It works in concert with possible employers and creates a network of them. The Central Library meets a crucial need in the academic pursuits of college students and faculty members with its extensive collection of knowledge resources and information services. The SOUL 2.0 programme is used to automate the Library. Community service is a priority for the college's NSS and NCC units. Teachers and students can use the Internet around-the-clock thanks to the college's fibre optic network and Wi-Fi enabled main building.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides a multipurpose indoor space with a contemporary gym, cardio equipment, badminton courts, and table tennis courts. A treadmill, twister, multi-station dumbbells, elliptical cross trainer, upright bikes (cycles), weight plates, seated preacher curl, AB slimmer, wrist curl machine, hack squad, and other equipment are available in the gym. The college has a multi-sport outdoor facility for volleyball, football, and cricket. Girls have access to separate sports facilities at their individual Hostels. A multipurpose play area, a gymnasium, volleyball, badminton, table tennis, and a chess/carom facility are among the amenities. The gym is equipped with exercise balls, a treadmill, six stall multi gyms, and dumbbells. To instruct the pupils in sports like cricket, volleyball, and badminton, the college has qualified coaches. Additionally, the college has hired gym instructors for both the boys and the ladies. The participation of students in yearly intercollegiate competitions is encouraged. The best students are chosen and sent to compete in

several intra-university, intra-zone, intra-all India, state, and national competitions. The college's NSS and NCC cell organises a variety of programmes through its collaborative efforts to give students a forum for creative expression and to encourage extracurricular activities. This enables students to showcase their talent across all disciplines. The college's cultural committee supports the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.69937

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college provides a multipurpose indoor space with a contemporary gym, cardio equipment, badminton courts, and table tennis courts. A treadmill, twister, multi-station dumbbells, elliptical cross trainer, upright bikes (cycles), weight plates, seated preacher curl, AB slimmer, wrist curl machine, hack squad, and other equipment are available in the gym. The college has a multi-sport outdoor facility for volleyball, football, and cricket. Girls have access to separate sports facilities at their individual Hostels. A multipurpose play area, a gymnasium, volleyball, badminton, table tennis, and a chess/carom facility are among the amenities. The gym is equipped with exercise balls, a treadmill, six stall multi gyms, and dumbbells. To instruct the pupils in sports like cricket, volleyball, and badminton, the college has qualified coaches. Additionally, the college has hired gym instructors for both the boys and the ladies. The participation of students in yearly intercollegiate competitions is encouraged. The best students are chosen and sent to compete in several intra-university, intra-zone, intra-all India, state, and national competitions. The college's NSS and NCC cell organises a variety of programmes through its collaborative efforts to give students a forum for creative expression and to encourage extracurricular activities. This enables students to showcase their talent across all disciplines. The college's culture committee assists the students in participating in cultural events there. The students are inspired to participate in varied activities by the sports coach.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources — A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.64982

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

Covid period

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college library has been trying to ensure that it gives its users—college instructors, students, and staff—the finest services possible. The institution's well-stocked and extensive library (total area 188.87 sq. mts) is a great resource for knowledge for aspirant students. Its library contains a large room with seating for 300 pupils and six newsstands, as well as separate reading areas for males and girls. Every year, the library is updated as needed, and all transactions are carried out using the SOUL 2.0 programme with INFLIBNET of UGC as the patron. The library has been utilising this semi-computerized programme for the past ten years. The library offers researchers and students from all sister concern institutes interlibrary services. 37 national publications, 7 foreign journals, and more state and local journals are all subscribed to by the college. In the library, there are now six computers with internet access for both faculty and students. Students and professors can access the books on one computer using SOUL software. For the benefit of the students, N-List online access to more than 80,000 books has been subscribed. The college has been employing internet connections with a 100 gbps speed. The students have access to the Xerox facility on campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

117

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

44.26031

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute makes every effort to improve and modernise the IT infrastructure, including WI-FI and the internet. The computer lab's 100 gbps internet speed facilitates research and study tasks. The institute has consistently set aside the necessary funds for the WIFI facility and IT infrastructure. 60 machines with LAN capabilities are in the computer lab. All offices, including the library and the NSS/NCC/IQAC offices, have a

sufficient quantity of computers and printers. The library and staff room both include modern computers. Tally ERP 9 is taught to B.Com students as part of their curriculum utilising demo copies of the software that is installed in computer laboratories. For the online teaching-learning capabilities, new, modern projectors have been purchased and placed in various classrooms and conference rooms. For the virtual teaching of all UG and PG level subjects, a smart class has been designed. Under the auspices of SCOPE of the Gujarati government, the department of higher education, and the Gujarat understanding Consortium, the students are trained and take an online exam administered by Cambridge University to assess their understanding of English competence. Every year, over 800 students take this exam as a requirement for their foundation course, and for the past four years, the college computer lab has served as a testing location for students taking this online exam. All fees are gathered online, and students can use payment gateways to pay them.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1141

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	*View File*
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	*View File*

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

161

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	*View File*

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	https://tcc.ac.in/aqar2021-22/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	*View File*

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`915`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`915`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

216

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

04

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

95

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college upholds the principle of providing all students with an equal opportunity to contribute to the management of the institution's operations. The college makes an effort to give them opportunities to participate in various scholarly and executive bodies in order to achieve this. The following are the committees and clubs where it is clear that students are represented and actively involved in various administrative, co-curricular, and extracurricular activities:

• The college's IQAC includes a portrayal of the student. The students are given the chance to speak for themselves on the committee thanks to this. The CWDC, Welfare Committee, Grievance Redressal Cell, Cultural Committee, NSS, NCC, and College Development Cell all have representation from students at the same time.

• The "Earn while you learn" programme offers students the chance to make money by working as a clerk, peon, security guard, etc. in the college.

• Under the company's CSR funds, industry-academia partnerships

award scholarships to students. Students of the Eco Club plan various excursions to nearby natural areas and tend to the college garden.

• Under the CWDC, a dedicated women's development cell works to improve the rights, health, and cleanliness of students. All of these events take place throughout the school year and assist the students in developing their organisational, communication, and public speaking skills as well as their self-confidence and latent talents.

File Description	Documents
Paste link for additional information	https://tcc.ac.in/aqar2021-22/
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

26

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

On May 5, 2017, the charity commissioner office in Bhuj, Kachchh, registered the Tolani Commerce College Alumni Association as a

trust (Registration No. F -3083 -Kutch). Its articles of association and trust agreement are both clearly stated. The trustees are all well-known members of the city's commercial elite. Alumni trustees and members have been very involved with the organisation since it was founded. The trust has been given permission to receive donations from the company's CSR money as well as an 80 G certificate. The members generously contributed to the development of a conference room and classrooms in the new Tolani Commerce College facility. Many alumni donated AC units, chairs, fans, and other items to improve teaching and learning. When held by the college, a university youth festival supported by alumni. For the college's PG centre to be staffed by full-time teachers, one of the alumni gave Rs. 1 crore. For the students, a water cooler was provided by an alumnus. Graduate students can get scholarships from the alumni association. Awarded students in academic, extracurricular, and co-curricular activities are also recognised by the alumni association. For the purpose of encouraging entrepreneurship among the students, many industrialists' alumni gave expert lectures as part of the college's Alumni Executive Programme.

File Description	Documents
Paste link for additional information	https://tcc.ac.in/aqar2021-22/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Nature of Governance:

The institutional head assumes the financial duties to guarantee efficient operation at the college. He keeps an eye on everything that happens on campus. He oversees the execution of both internal

and external exams. He supports the institution's growth and upholds the quality standards in all pertinent areas. He serves as a liaison between the government, UGC, colleges, and universities.

Making Decisions:

Making decisions is aided by the principal, HoDs, Office Superintendent, and coordinators of several committees. The departmental heads carry out the management's policies and the institutional head's decisions. The principle assigns different portfolios and creates a list of different committees to carry out academic, extracurricular, and non-academic activities.

Planning strategically:

Every year, an institutional budget is prepared and submitted to the executive committee for approval following any necessary debate and changes. Every institute creates its activity plan at the same time, well in advance to receive management approval. Therefore, thanks to this beneficial practice, the entire institute is now able to strategically plan each and every activity while keeping in mind the institute's budget.

The institution's Vision and Mission, in keeping with the goals of higher education, demonstrate how all interested parties can develop holistically by studying the Commerce discipline. It adopts a determined policy with methodical preparation, effectively using all of its resources to reinforce its aim.

File Description	Documents
Paste link for additional information	https://tcc.ac.in/aqar2021-22/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college's leadership has embraced a decentralised and participatory form of operation, in which day-to-day decisions are made by committees. In addition, participation of statutory officers of administration and finance was encouraged in academic committees to provide the necessary inputs so that the decisions and/or recommendations reached at such deliberations and meetings are translated into practical action. Teachers, students, and

administrative staff are all represented on all committees. The college's leadership monitored and significantly improved the governance of the college's activities through frequent review meetings of the numerous committees that were established for that purpose. The governing bodies like the Academic Council and Executive Council then took into consideration and kept track of the recommendations and findings of these specialized internal committees for future implementation. Such actions resulted in innovation and significant advancements in governance by providing stakeholders with clear goals and a mission statement. They also helped to foster a culture of belonging among faculty members. College admissions are handled electronically through the university site. The Gujarati government's new service and financial regulations were adopted by the college. The College complies with the minimal audit requirements set forth by the Indian government. The internal and statutory auditors, as well as the department of higher education, frequently audit the college's financial statements.

File Description	Documents
Paste link for additional information	https://tcc.ac.in/aqar2021-22/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For the deployment of the prospective plan, the college's administration favours a comprehensive strategy. Its strategic management framework is well-established. The college's IQAC committee arranges all of its extracurricular and curricular events far in advance for the upcoming academic session. The institution's head and the committee talk over the idea. The plan is presented to the management's executive committee by the principal after any necessary modifications. The idea is approved by the management committee after consideration and discussion, and it is put into action. The president of the institution informs each convener of the committee about the planning. The committee chair discusses the implementing activities with the committee members before finalising the plans for the activities that will be reflected in the academic calendar. Most activities are carried out in accordance with the time and date specified in the academic calendar and within the allotted time frame. The institutional strategic planning and perspective plan is therefore

successfully implemented for the benefit of all stakeholders. The implementation of the strategy plan and its success are reflected in our yearly activity report. The internal tests are administered in accordance with the schedules, and all of the events, including NCC, NSS, sports, culture, research, teaching, and learning, are carefully organised and clearly defined.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://tcc.ac.in/aqar2021-22/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

According to the regulations, Gandhidham Collegiate Board, which is the management of the college, supervises Tolani Commerce College, a grant-in-aid institution run by the Gujarat government. The government-created laws and regulations apply to it because it is a 100% grant in aid college. Despite all reserved rights, there is no management quota, NRI quota, or payment seats in any of the management's institutions because of the management's extremely comprehensive perspective on the needs of the students. As per the government's regulations, every seat is filled. The management's policies can be seen in all of its projects. Every aspect of the administrative system uses decentralized participatory management with participants representing all facets of society. The government's standards are followed in all appointments to positions within all institutions. Despite the fact that the college is a linguistic minority institution, it has never used such authority in its hiring. Despite our exclusion from calling the government nominee, no appointments are made without it. The government-set service standards for its employees are closely adhered to by the college. Student representatives as well as other members of society are present on every committee. Because it has delegated its authority to the authorities at all levels, institutional bodies operate effectively and efficiently. The institution's leader may on behalf of IQAC make any suggestions to the management.

File Description	Documents
Paste link for additional information	https://tcc.ac.in/aqar2021-22/
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management offers all employee welfare benefits, including campus housing with amenities like sports, gym & recreation facilities, crèche, children parks, etc. For serving and retired personnel, the college has expanded the GPF-cum-Gratuity-cum-Pension Scheme, also known as the National Pension Scheme, Group Insurance, and Medical Reimbursement-cum-Health Scheme in accordance with government regulations. Additionally, the college offers all legal social security and welfare programmes to its employees, including LTC, maternity benefits, tuition reimbursement, etc., as determined by Management/MHRD/UGC as needed. The university offers adequate support for both teaching and non-teaching professionals' career development by allowing them to pursue higher education, go through a training programme, attend seminars, symposiums, conferences, and workshops at the national and international levels with or without financial assistance, and by granting duty leave. The majority of the

professors received duty time off or special casual time off in order to attend academic conferences for the purpose of presenting research papers, participate as participants or resource people in workshops, or serve on university selection committees. The ability to participate in internal or external workshops, training sessions, management development programmes, and other events was extended to both academic and non-academic staff members in order to develop their skills and knowledge and advance their careers. As per the instructions and approval of the government, every administrative employee was promoted to their position.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In order to run the organisation effectively, a strong performance management system is essential. In accordance with this, the Institute is adhering to the performance-based appraisal system (PBAS) recommended by the UGC. This system divides the

performances into three categories:

1. Those linked to teaching, learning, and evaluation;
2. Those related to co-curricular, extension, and professional development; and
3. Those related to research publications and academic contributions.

At the conclusion of each academic year, each faculty member fills out the proforma recommended by UGC with information related to the aforementioned areas. For each of the three categories, API scores are computed based on the data gathered. Personal reviews of all the faculties are conducted by the principal and a member of the management executive committee. These results are taken into account when giving faculty members career advancements and when promoting them to the next higher rank. Additionally, online feedback forms are uploaded to the students group for each of the courses they took at the end of each semester. The teacher and many components of the teaching process are covered in the feedback forms in the form of questionnaires. The department head and a senior professor from the college make up the IQAC team, which reviews the student feedback forms and recommends appropriate actions to enhance the teaching-learning process. The IQAC committee, which includes the principal, evaluates non-teaching staff members based on the tasks given to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute adheres to the guidelines established by the UGC and the Gujarati government. The internal auditor keeps track of the expenditures made with money obtained from fees and other grants, as well as the purchases made with it.

Every academic year, the institution's head creates a budget for ongoing and one-time expenses and submits it to management for approval. The management accepts the annual budget after giving it

appropriate attention. The budget plan, expense statements, monitoring, and equipment acquisitions are examined by the college's internal finance committee. The committee assesses how the money allotted to each head has been used in comparison to the suggested budgets for the fiscal year. To establish a paperless office and for reliability, the accounts-related functionalities of Tally ERP9 software are used. Khimji Kunvarji & Co. performs a statutory audit at the conclusion of each fiscal year. The management receives the audit report for review. Before being presented to management for final approval, the spending statements are audited by AMKS & Co., the internal auditors. If system adjustments are essential for the efficient completion of the statutory audit, the internal auditors make their recommendations. The auditors carefully examine the revenue and expenses within the To ensure that there are no deviations, the budget must be allotted or approved. The accountant incorporates necessary adjustments based on the auditors' recommendations and directives for the external audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college uses a method that has been carefully laid out for the

mobilisation of resources and money. For the use of funds and resources, the institute has created some special guidelines. Purchases bought using government grants must be done through the Government E Market. The N-Procure process for soliciting bids is used for all construction jobs. Through PFMS, a system the central government developed, all government grants are paid out. If local funds are being used for the purchase and budgets are being followed, the buying committee or IQAC may request quotes through an advertisement in a prominent newspaper or by asking suppliers for bids before awarding the contract to the lowest bidder. Only the online method is used to collect the fee at the bank. The college does not accept cash payments.

Registered Alumni Association provides financial support to the college for building and equipment purchases, as well as for seminar, conference and workshop sponsorships. Procedure and Policy for Resource Mobilisation: The budget for the college is created by the principal and IQAC committee.

The Governing Council and management review and approve the budget.

The purchase committee and accounts department keep an eye on spending to make sure they don't go over budget. Additionally, statutory auditors are chosen to certify the financial statements each fiscal year. Additionally, certified auditors chosen by the government audit the grants that the college has received. By employing sufficient and qualified lab workers and system administrators, effective infrastructure utilisation is ensured.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The quality assurance and quality enhancement activities in the college have been planned, carried out, and monitored in large part thanks to the IQAC. The IQAC members meet with the institution director at the start of the semester to plan. In order to make the processes of teaching, learning, and evaluation

easier, the institutional calendar is prepared. With the principal, all significant activities are discussed. To simplify the procedure, a list of several portfolios is assigned to separate committees. As a result, everyone in charge of recreational and academic activities will correctly schedule their events without conflict. The IQAC activities led to the creation of a framework for administrative procedures. The IQAC activities led to the creation of a framework for administrative procedures. In order to get feedback on various issues linked to the curriculum, event planning, infrastructure, etc., the IQAC also forges connections with faculty members, alumni, parents, guardians, society, businesses, and employers. Any programme relating to extracurricular and academic activities may be carried out under the authority of IQAC. The IQAC is putting in place an online feedback system to get honest feedback from its stakeholders. The college continues to be effective in incorporating the alumni fund, corporation money, and CSR fund for the college through a well-planned action plan. The institution now has a lot of strength as a result of this.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.

The IQAC regularly evaluates the teaching-learning process and takes action to raise its quality. The Institute rigorously adheres to the Academic Calendar, which is established in advance, publicized, and distributed. The Academic Calendar provides information about admission to various programmes, breaks, exam dates, and result announcements.

All newly enrolled students are required to voluntarily participate in the orientation programme, which introduces them to the discipline, culture, and co-curricular activities of the

Institute as well as the teaching and learning process. The principal keeps an eye on student behaviour and attendance while making important announcements during the morning assembly. Members of the discipline committee conduct sporadic inspections to guarantee that lessons run smoothly. Teachers also collect feedback and recommendations from students online for their individual courses. The individual faculty members are informed of the proper analysis and sharing of feedback.

The following are some of the significant actions made throughout the past year:

- New Subject Accounting and Finance
- Teachers and Students' incentives for research and publication
- Purchase of New computers for Lab
- Fee payment gateway through Bank of Baroda
- Rama Cylinder Scholarship to the students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college wants to educate and prepare students on topics like gender equality and women's empowerment. The college's CWD Cell conducted training, research, outreach, and advocacy projects for female students. When applying to any of the academic programmes provided with support from the Gujarat government, the college takes steps to waive the tuition fee for female students. The government provides free bus passes for female students to go to and from college. Additionally, female employees are entitled to maternity leave, paternity leave, and special leave if necessary. Every year, at the orientation for newly accepted students, students are informed about gender issues. The administration offers students a fully equipped girls' hostel at a reasonable price. Women cadets make up a sizable portion of the NCC (Army and Navy) unit. On several occasions, both male and female students, with staff members, played indoor and outdoor games. The college has established a grievance redressal cell, an anti-ragging committee, installed CCTV cameras, and provided round-the-clock security as part of its efforts to improve safety and security on campuses. For students, a college hotline number is provided 24/7. On gender equity and sensitization, the college also hosts training sessions, seminars, workshops, and other events. For the purpose of reaching a sizable and varied audience, the audio-visual content of these programmes is uploaded to the TCC YouTube channel.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://tcc.ac.in/aqar2021-22/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college offers a number of methods for managing both biodegradable and non-biodegradable garbage. The garbage is being reduced, reused, and recycled as a top priority. The college contains various trash cans to separate the various waste, such as liquid and solid waste. It was emphasised that we should do everything in our power to avoid using plastic and that the campus should become a single-use plastic free campus. Different trash cans have been positioned at various departments for the management of solid waste. As a result, the source of solid waste is segregated. Additionally, it is made sure that all of these parts are recycled with the least amount of money and labour. Solid garbage is disposed of using appropriate methods. Preferably, the rubbish created is treated where it was created. Waste liquids are carefully dumped into the municipality's deep drainage system. In a chosen village called Galpadar, the NSS and NCC volunteers have also demonstrated the right way to dispose of the waste. E-waste is always delivered to the appropriate vendors for distribution. The college is also exploring for replacement

options to reduce waste as much as feasible. The garbage recycling procedure is periodically explained to all of the students.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: — **B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	<u>View File</u>

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	`D. Any 1 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has run a number of initiatives to promote inclusivity. The college's NSS & NCC unit runs a variety of programmes under the Ek Bharat Shrestha Bharat campaign, Unnat Bharat Abhiyan, etc. to promote unity in diversity. The programme attempts to develop the ties between states in order to promote India's unity and integrity. The college's NCC and NSS unit runs programmes in the nearby villages. Sensitising stakeholders to the value of national unity, intergroup peace, and fraternity was the goal. NSS volunteers can attend Special Camps in communities every year. These camps are focused on a range of social concerns that have an impact on the community's residents, including the social and cultural values of the younger kids. The volunteers mostly engage in initiatives that raise public awareness of social issues. To honour India's rich cultural diversity, the college also puts on a number of cultural events. These cultural events are held on a variety of holidays and occasions, including Martyrs' Day, Republic Day, and Independence Day. All student-related competitions, such as essay writing and elocution, are held in three languages—Gujarati, Hindi, and English—to accommodate the linguistic diversity of the student body. To encourage intercommunal harmony and tolerance, the college hosts lectures, workshops, and outreach initiatives. Regular campus activities include a variety of events like painting, the Freedom Run, essay contests, singing competitions for patriotic songs, and lectures by notable individuals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

For the purpose of promoting constitutional rights, duties, and obligations of citizens, the college runs a number of programmes. Every year, the college holds an Independence Day celebration to honour the value of freedom. A flag-raising ceremony is held, and the National Anthem is then sung. In order to showcase the

constitutional principles of liberty, equality, justice, and brotherhood, various cultural programmes and events are presented. Additionally, competitions for patriotic songs and the NCC cadets' parade are held among students to promote a love of country. To recognise and emphasise the significance of the constitution, the college celebrates Republic Day with great joy. Many eminent speakers emphasize the importance of upholding constitutional rights and values in their speeches. To raise awareness of the Indian Constitution, many different activities are used, such as slogan writing, poster competitions, and painting. Every year on November 26th, the college observes Constitution Day to honour the ratification of the Constitution of India. The college also observes Voters Day to educate the broader public about the significance of voting. Additionally, the college held a workshop on "IPR" and "Angdaan (Organ Donation)" to educate the stakeholders on its significance. In order to promote numerous constitutional rights, obligations, and responsibilities of people, the college runs a number of programmes. To safeguard constitutional principles, rights, duties, and obligations of citizens, it also organises a blood donation camp, women's day, world environment day, and the Swachch Bharat cleanliness drive.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution routinely celebrates and observes National/International Commemorative Days in order to uphold unity and a healthy work environment, as well as to educate the students about their rich cultural history and sense of national pride. By displaying the national flag on the college campus, the college annually celebrates national holidays including Independence Day and Republic Day with pomp and revelry. Every September 5th, it also organises Teachers' Day, and renowned educators and educators are invited to give a professional talk on Teachers' Day. Teachers who accomplish something are praised for their accomplishments. On the occasion of the 150th anniversary celebrations of Mahatma Gandhi's birth, the college held essay writing and elocution contests. In celebration of Gandhi Jayanti, a nationwide "Clean India Campaign" called "Swachh Bharath - Swasth Bharat" was held on campus. Maulana Abul Kalam Azad's birthday is commemorated on Martyr Day and National Education Day. Competitions in literature, culture, and sports are held in conjunction with Azad Day celebrations. Every year on November 14, the college honours Pandit Jawaharlal Nehru, India's first prime minister, by celebrating Children's Day. Sardar Vallabhbhai Patel's birth anniversary is celebrated with National Unity Day and Week. On the occasion of Dr. B. R. Ambedkar's birthday celebrations, a lecture on the constitution will be presented.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices:

1. **Appointing regular teachers in PG center through a generous donations for salary from the Alumni**

Objective:

To improve the performance of the students by way of appointing regular teachers for PG teaching

In Gujarat, there is no concept of separate PG colleges. PG departments are with university only. In order to fulfill the requirements of the students, the university has given the extension centers of the PG with limited hours teaching. But the college made its attempt to make it full time teaching by appointing sponsored teachers through an alumni corpus fund of Rs. 1 crore.

Evidence of Success:

The result of this is that the students were benefitted more with the regular teaching and their results and overall performance is improved.

1. **Students Scholarship through CSR of the industry**

Objective:

TO help the poor and needy students financially to complete their study and in that way achieve their goals

Many students are facing financial problems due to the low income of their parents and multiple school going siblings. The college approached the industry for the scholarships under CSR funds. The college got positive response and two companies Rama Cylinder and Geeta Israni Foundation, Mumbai agreed to give funds. The total received fund is Rs. 563000/-

Evidence of Success:

The result of this is that more than 200 students were given scholarship under this scheme and these students completed their studies with good score.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Filling the vacant posts through institutional fund to achieve the targeted goal:

Being a government grant in Aid College, we are facing the shortage of teachers every year. Naturally, this shortage of teachers has affected the performance of the students in academic results. The issue is brought to the management by the principal and requested for filling the post through the institutional fund. The management readily agreed to the proposal and gave permission for the same keeping in mind the students and the institutional development in the field of academics. Thecollege sought permission from the university andadvertised for the same and recruited the required 7teachers on regular mode for 11 months contract. Ll the teachers were qualified and worked hard for the students and their study. The result was surprising. Many students got "O" grade which is known as "Excellent" in the result as per the university norms. Since last two years the college students have secured ranks in top ten and during these two years, two students got gold medal for achieving the highest marks in commerce stream in the whole university students. These students were awarded two gold medals each by the university and the ICMI

of New Delhi.

Gold medalist students:

1) Nidhikumari ratnakar TYBCOM, Year 2021 - Gold medalist and first in the university in commerce stream.

2) Ahir Divya Bhimjibhai TYBCOM Year 2022 -Gold medalist and first in the university in commerce stream.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The college has planned the following activities for the next academic year:

Academic Activities:

1. **New Short term course: Certificate/Diploma course in Tally with GST**
2. **Proposed Research Project to be submitted for Sponsorship/funding agency: 01**
3. **Faculty Development Activities:**

- **National level Faculty Development Program for teachers**
- **National level workshop on Publishing a Research paper in Scopus/Web of Science/UGC Care listed Journals**

1. **Conference/Seminar/Workshop to be organized:**

- **Two days workshop on writing a good research paper**
- **One day seminar on IPR and patent filling**

1. **Curricular and co-curricular activities:**

- **Finishing school (Soft Skills) training program for the students of Sem. V and VI**
- **Tally program for college students**
- **Unnat Bharat Abhiyan Training**

- TCS certificate program on Banking and Financial Services
- Keeping and maintaining accounts for non account persons and house wives

1. Co-Curricular Activities:

- Launching of Kaka Pribhdas Tolani lecture series
- Launching of TCC village upliftment program
- HB testing of women surrounding the college area
- Practical training for students who wish to join army and police under NCC
- Competitive exam classes for college students
- Environment lovers club (Eco Club/cycle club) and awareness programs

1. Outreach Activities: Through NCC, NSS, UBA:
2. Participation of students and teachers in Polio Vaccination drive
3. Organizing blood donation camp
4. Covid – 19 Vaccination drive, awareness program
5. Regular activities planned by the unit