

TOLANI COMMERCE COLLEGE

Nr. Post Office, Post Box No. 27, Adipur – 370205 Kachchh Gujarat

No.:TCC/IQAC Formation/2022-23/2022/

D.15/06/2022

Office Order:

Internal Quality Assurance Cell (IQAC) is formed as per revised Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) by Accredited Institutions (For Affiliated/ Constituent Colleges dated 20/02/2020 by National Assessment and Accreditation Council for Academic Year 2022-23 wef. the office order.

Composition of IQAC

SI No.	Name of Committee Members	Designation
1	Dr. Manish K. Pandya -Principal	Chairperson
2	Dr.Kalpesh V. Machhar-Dept. of English, Faculty Member	Coordinator
3	Dr. Kamal H. Kharecha-Dept. of Accountancy, Faculty Member	Member
4	Dr. P. M. Thapa-Dept. of Economics, Faculty Member	Member
5	Dr.Peena B. Chauhan -Dept. of Commerce, Faculty Member	Member
6	Dr.Jagdish R. Raiyani-Dept. of Commerce, Faculty Member	Member
7	Mr. L. H. Daryani- Hon. Director- Management Representative	Member
9	Mr. N. N. Nawani- Senior Administrative Officer	Member
10	Mr.Vidyut Buch-Trustee Alumni Association	Member
11	Mr. Manoj Mulchandani (Councilor Gandhidham Municipality) - Local Society Representative	Member
12	Mr. Vivek Milak (Industrialist) - Industry Representative	Member
13	Deep Shah – Student Representative	Member
14	Mr. Niraj Kriplani – Sr. Clerk	Member



Manish

Principal

PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205

Copy to:

- 1 All Members of IQAC
- 2 Gandhidham Collegiate Board, Adipur
- 3 NAAC file

TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH
Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh
IQAC Meeting (College Members)

Notice and Agenda

NOTICE: All the IQAC college committee members are here by informed and requested to remain present in the meeting with the principal for the following agenda.

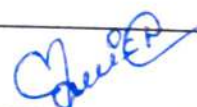
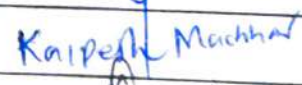


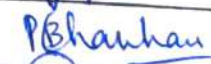
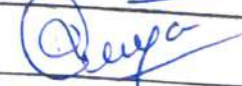
Date: 25/01-2023,

Place: Principal's Office,

Time: 11.00

AGENDA:

- 1) CAS of Dr. Jagdish Raiyani and Dr. Gaurav Thakor
- 2) Institutional Development Plan as per the government letter
- 3) Feedback analysis of semester 1 of the year 2022-23
- 4) Appointment of one more regular teacher in M.Com on contractual basis
- 5) Approval of Budget and AAP to send to GCB for the year 2023-24

Sr. No.	Name of the IQAC member	Designation	Signature
1	Dr. Manish Pandya,	Principal and Chairperson	
2	Dr. Kalpesh Machhar	Coordinator	
3	Dr. Kamal Kharecha,	Member	
4	Prof. P. M. Thapa	Member	
5	Dr. P. B. Chauhan	Member	
6	Dr. Jagdish Raiyani	Member	

IQAC Meeting (College Members)**DATE: 02-02-2023****TIME: 12.00am****Minutes of the meeting held on 02-02-2023****AGENDA:**

- 1) CAS of Dr. Jagdish Raiyani and Dr. Gaurav Thakor
- 2) Institutional Development Plan as per the government letter
- 3) Feedback analysis of semester 1 of the year 2022-23
- 4) Appointment of one more regular teacher in M.Com on contractual basis
- 5) Approval of Budget and AAP to send to GCB for the year 2023-24

A meeting of IQAC college members is called by the principal to discuss the agendas given above.

The following members were present in the meeting

Sr. No.	Name of the IQAC member	Designation	Present/Absent
1	Dr. Manish Pandya,	Principal and Chairperson	Present
2	Dr. Kalpesh Machhar	Coordinator	Present
3	Dr. Kamal Kharecha,	Member	Present
4	Prof. P. M. Thapa	Member	Present
5	Dr. P. B. Chauhan	Member	Present
6	Dr. Jagdish Raiyani	Member	Present

RESOLUTIONS:

1) Item No. 1: CAS of Dr. Jagdish Raiyani and Dr. Gaurav Thakor :

Dr. Raiyani and Dr. Thakor are eligible to avail CAS benefits as per UGC regulations 2018 for 7th pay metrics from level 10 to 11. After a discussion, it was decided to form a committee of two IQAC members to look into the criteria of fulfilling all the requirements of the Career Advancement Scheme as guided by the UGC and the government and check the files and documents prepared by the candidates for the CAS promotion.

The members proposed the names of Dr. Kamal Kharecha and Prof. P. M. Thapa for the formation of the committee. All the members accepted the names.

The committee is asked to give their report in writing as soon as possible. The other meeting for the same will be called after the report of the committee.

2) Item No. 2: Institutional Development Plan as per the government letter :

It was decided to prepare the IDP keeping in mind the implementation of NEP – 2020 from the next academic year. It was also decided to seek the help of the experts of the field to fill the technical and financial criteria.

3) Item No. 3: Feedback analysis of semester 1 of the year 2022-23:

It was decided to collect the feedback of the students online through Google form before the term end examination. Dr. Jagdish Raiyani will look after the matter of collecting the feedback.

4) Item No. 4: Appointment of one more regular teacher in M.Com on contractual basis:

Looking to the work load and the feedback of the students, it was decided to add one more contractual teacher to the M.Com department from the year 2023-24 as per the present rules and regulations.

5) Item No. 5. Approval of Budget and AAF to send to GCB for the year 2023-24:

As per the rules of the management, the college account department has prepared the budget for the year 2023-24 to be approved by the GCB and the Academic Activity Plan prepared by the principal is approved by the members for the next academic year and decided to send it to the management for the approval.

Kalpesh Machhar

Dr. Kalpesh Machhar
Coordinator

Manish Pandya

Dr. Manish Pandya
Chairperson and Principal

TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH

Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh

IQAC Meeting (College Members)DATE: **04-02-2023**

TIME: 12.00pm

Minutes of the meeting held on 04-03-2023**AGENDA:**

- 1) Proposal for a new computer Lab (skill development center) sponsored by Gandhidham Chamber of Commerce and Industries.

An urgent meeting of IQAC college members is called by the principal to discuss the agenda given above.

The following members were present in the meeting

Sr. No.	Name of the IQAC member	Designation	Present/Absent
1	Dr. Manish Pandya,	Principal and Chairperson	Present
2	Dr. Kalpesh Machhar	Coordinator	Present
3	Dr. Kamal Kharecha,	Member	Present
4	Prof. P. M. Thapa	Member	Present
5	Dr. P. B. Chauhan	Member	Present
6	Dr. Jagdish Raiyani	Member	Present

Discussion:

The GCCI proposed a computer center to the college with 25 computers with required furniture and fixation on the occasion of 50 year's celebration of its establishment. The principal attended a meeting at chamber with all the officials of the chamber and discuss the matter in detail. After the discussion and deliberations, the following resolutions were made:

RESOLUTION:

1) Item No. 1: Proposal for a new computer Lab (skill development center) sponsored by Gandhidham Chamber of Commerce and Industries:

It was unanimously resolved that the college will accept the proposal of the chamber and a detailed draft MoU will be prepared in consultation with the members and sent to the chamber for the finalization.

It was also decided to take permission of the management to name the center as "Gandhidham Chamber of Commerce and Industries Sponsored Skill Development Center"

Kalpesh Machhar

Dr. Kalpesh Machhar
Coordinator

Manish Pandya

Dr. Manish Pandya
Chairperson and Principal

TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH

Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh
IQAC Meeting (College Members)

Notice and Agenda

NOTICE:

All the IQAC college committee members are here by informed and requested to remain present in the meeting with the principal for the following agenda.





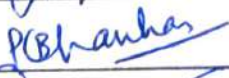
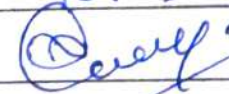
Date: 03/03-2023,

Place: Principal's Office,

Time: 12.00pm

AGENDA:

- 1) Proposal for a new computer Lab (skill development center) sponsored by Gandhidham Chamber of Commerce and Industries.

Sr. No.	Name of the IQAC member	Designation	Signature
1	Dr. Manish Pandya,	Principal and Chairperson	
2	Dr. Kalpesh Machhar	Coordinator	
3	Dr. Kamal Kharecha,	Member	
4	Prof. P. M. Thapa	Member	
5	Dr. P. B. Chauhan	Member	
6	Dr. Jagdish Raiyani	Member	

24-22
TCC/RECRUITMENT/CHE/2021

TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH
Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh Gujarat

FIRST IQAC MEETING FOR CHE RECRUITMENT 2021


NOTICE

All the IQAC members are hereby requested to remain present in a meeting at Principal's office at 10.00am on 22-11-2021 for the following agendas.

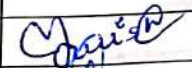

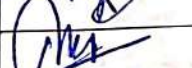
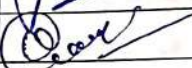
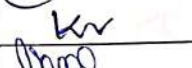
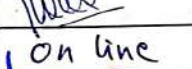
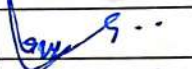

AGENDA:

1. NOC received for the recruitment of Adhyapak Sahayak post at college.
2. Preparation of an advertisement for the news papers following the rules.
3. Deciding the newspapers for advertisement.
4. Matters of advertisement & news papers to be approved by the management.
5. Inviting two technical persons for the process of interview

Dr. K. H. Kharecha
Coordinator


Dr. Manish Pandya
Principal and Chairperson

MEMBERS:

Sr. no.	Name of the IQAC Member	Sign
1	Dr. Manish Pandya , Principal and chairperson	
2	Dr. Kamal Kharecha, Coordinator	
3	Dr. A. V. Bharti, Member	
4	Prof. P. M. Thapa, Member	
5	Dr. Jagdish Raiyani Member	
6	Dr. Kalpesh Machhar, Member	Kv
7	Mr. L. H. Daryani/ K. Venkateshwarlu, Mgmt. Representative	
8	Mr. Vivek Milak, Industry Representative	On line
9	Mr. Vidyut Buch, Alumni Representative	
10	Kashish Kela , Student Representative	On line
11	Mr. Manoj Mulchandani, Community Representative	On line
12	CA. Aamir Khan, External Expert	On line
13	Mr. N. N. Nawani, Administrative Officer	

Date: 10-11-2021

Place: Adipur

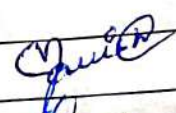


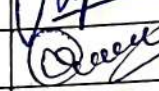

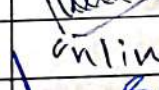
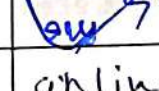
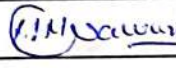
TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH

Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh Gujarat

MINUTES OF FIRST IQAC MEETING FOR CHE RECRUITMENT 2021

A meeting of all the IQAC members was held at room no.8 Principal office, Tolani Commerce College, Adipur for the agenda already circulated on 10-11-2021. The Principal and the chairperson of the committee welcomed all the members and informed about the points to be discussed. The following members were present.

Members Present:

Sr. no.	Name of the IQAC Member	Sign
1	Dr. Manish Pandya , Principal and chairperson	
2	Dr. Kamal Kharecha, Coordinator	
3	Dr. A. V. Bharthi, Member	
4	Prof. P. M. Thapa, Member	
5	Dr. Jagdish Raiyani Member	
6	Dr. Kalpesh Machhar, Member	
7	Mr. L. H. Daryani/ K. Venkateshwarlu, Mgmt. Representative	
8	Mr. Vivek Milak, Industry Representative	online
9	Mr. Vidyut Buch, Alumni Representative	online
10	Kashish Kela , Student Representative	online
11	Mr. Manoj Mulchandani, Community Representative	online
12	CA. Aamir Khan, External Expert	online
13	Mr. N. N. Nawani, Administrative Officer	

RESOLUTIONS:

Item No. 1.

The principal of the college informed the committee members about the NOC received by the college from the office of the Commissioner of Higher Education, Gandhinagar as a linguistic minority institution for the recruitment of Adhyapak Sahayak at college in the subjects of Accountancy and Commerce, Economics and Statistics. After a discussion:

"It is resolved that the NOC received by the college for the recruitment of Adhyapak Sahayak has to be accepted in consultation with the management and is approved for the further process"

Item No. 2.

All the members of the committee are informed about preparing the advertisement to be published in the leading news papers as per rules. After further process, an advertisement is being prepared by the members of the committee and put forward for the approval. After some changes:

"It is resolved that the advertisement prepared by the committee members is approved for the further process of advertisement in consultation with the management in the leading newspapers".

Item No. 3.

The members of the committee are informed about the rules of the advertisement being published in the newspapers. After a discussion:

"It is resolved that the national level advertisement is to be given in "The Times of India" "Accent" of Wednesday, State level advertisement is being given in "Divyabhaskar" and for the local level advertisement is to be published in "Kutchmitra" newspaper".

Item No. 4.

The committee put forward the matters of advertisement before the management for the final approval. The two members of the management of the committee agreed to the decision and matters prepared and assured the final approval from the management authority. Therefore:

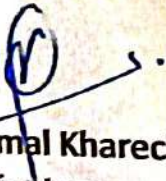
"It is resolved that the advertisement prepared by the committee members and approved by all the members of the management is being published in the newspapers as per the decision taken in Item no. 3."

Item No. 5.

The principal of the college informed the committee members about the whole process of the interview and scrutiny of the candidates. After a long discussion all have agreed to the point that there is a need of two technical persons for the whole process of interview and therefore:

"It is resolved that Mr. Kumar Jay Shakya and Mr. Dhirubha Sodha from the contractual teaching staff are hereby taken as the invitee members for the interview process and the principal is authorized to call them as and when required".

The meeting ended with the vote of thanks by the coordinator.



Dr. Kamal Kharecha
Coordinator



Dr. Manish Pandya
Principal and chairperson
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205
Place: Adipur

Date: 22-11-2021



PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205



TCC/RECRUITMENT/CHE/27-12-2021

TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH
Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh Gujarat

SECOND IQAC MEETING FOR CHE RECRUITMENT 2021

NOTICE

All the members of IQAC committee are hereby requested to remain present in a meeting at Principal's office at 11.00am on 27-12-2021 for the following agendas.

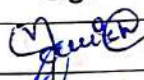

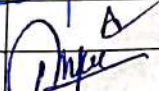
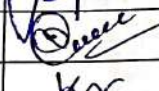
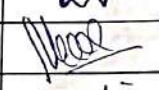
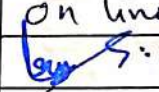
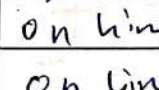
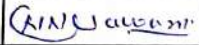
AGENDA:

1. Total number of applications received till last date and further process
2. Scrutiny of applications received
3. Verification of all the applications

Dr. K. H. Kharecha
Coordinator


Dr. Manish Pandya
Principal and Chairperson

MEMBERS:

Sr. no.	Name of the IQAC Member	Sign
1	Dr. Manish Pandya , Principal and chairperson	
2	Dr. Kamal Kharecha, Coordinator	
3	Dr. A. V. Bharthi, Member	
4	Prof. P. M. Thapa, Member	
5	Dr. Jagdish Raiyani Member	
6	Dr. Kalpesh Machhar, Member	
7	Mr. L. H. Daryani/ K. Venkateshwarlu, Mgmt. Representative	
8	Mr. Vivek Milak, Industry Representative	On line
9	Mr. Vidyut Buch, Alumni Representative	On line
10	Kashish Kela , Student Representative	On line
11	Mr. Manoj Mulchandani, Community Representative	On line
12	CA. Aamir Khan, External Expert	On line
13	Mr. N. N. Nawani, Administrative Officer	

Date: 20-12-2021

Place: Adipur



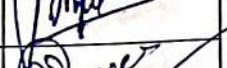
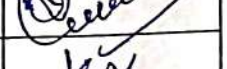
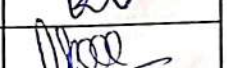
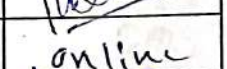
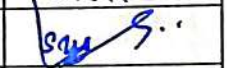
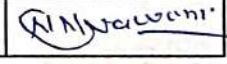
TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH

Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh Gujarat

MINUTES OF SECOND IQAC MEETING FOR CHE RECRUITMENT 2021

A meeting of all the IQAC members was held at Principal office, Tolani Commerce College, Adipur for the agenda already circulated on 20-12-2021. The Principal and the chairperson of the committee welcomed all the members and informed about the points to be discussed. The following members were present.

Members Present:

Sr. no.	Name of the IQAC Member	Sign
1	Dr. Manish Pandya , Principal and chairperson	
2	Dr. Kamal Kharecha, Coordinator	
3	Dr. A. V. Bharti, Member	
4	Prof. P. M. Thapa, Member	
5	Dr. Jagdish Raiyani Member	
6	Dr. Kalpesh Machhar, Member	
7	Mr. L. H. Daryani/ K. Venkateshwarlu, Mgmt. Representative	
8	Mr. Vivek Milak, Industry Representative	online
9	Mr. Vidyut Buch, Alumni Representative	online
10	Kashish Kela , Student Representative	online
11	Mr. Manoj Mulchandani, Community Representative	online
12	CA. Aamir Khan, External Expert	online
13	Mr. N. N. Nawani, Administrative Officer	

RESOLUTIONS:

Item No. 1.

The principal of the college informed the committee members about the total number of applications received for the recruitment process. As per the record total _____ applications have been received till date for the subjects of Accountancy and Commerce/Economics and Statistics. Therefore:

"It is resolved that the total numbers of applications received are accepted for further process of verification"

Item No. 2.

It has been necessary to check all the applications thoroughly to ensure all the required qualifications of the candidates and therefore,

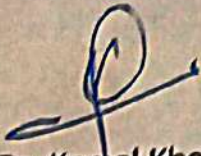
"It is resolved that the IQAC members will verify all the applications from the qualification and documents point of view and will inform the candidates by phone or mail if anything is missing and ask them to comply within given time limit."

Item No. 3.

As per the requirement of scrutiny, all the applications are required to verify from all the aspects of the qualification as per government rules and therefore:

"It is resolved that the primary verification of all the application will be done by Mr. Kumar Jay Shakya and Mr. Dhirubha Sodha who will report to the IQAC coordinator about the progress of the work and the committee members will finalize the verification of all the applications from the scrutiny point of view."

The meeting ended with the vote of thanks by the coordinator.



Dr. Kamal Kharecha
Coordinator

Date: 27-12-2021



PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205



Dr. Manish Pandya
Principal and chairperson
PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205
Place: Adipur



TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH
Nr. Post Office, Post Box no. 27, Adlpur – 370205 Kachchh Gujarat

THIRD IQAC MEETING FOR CHE RECRUITMENT 2021

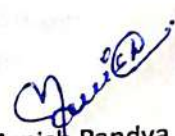
NOTICE

All the IQAC members are hereby requested to remain present in a meeting at Principal's office at 12.00am on 08-01-2022 for the following agendas.


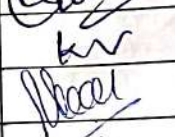
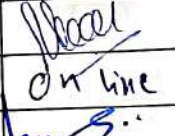
AGENDA:

1. Scrutiny of all the applications received after the compliance of all the documents from the candidates

Dr. K. H. Kharecha
Coordinator


Dr. Manish Pandya
Principal and Chairperson

MEMBERS:

Sr. no.	Name of the IQAC Member	Sign
1	Dr. Manish Pandya , Principal and chairperson	
2	Dr. Kamal Kharecha, Coordinator	
3	Dr. A. V. Bharthi, Member	
4	Prof. P. M. Thapa, Member	
5	Dr. Jagdish Raiyani Member	
6	Dr. Kalpesh Machhar, Member	
7	Mr. L. H. Daryani/ K. Venkateshwarlu, Mgmt. Representative	
8	Mr. Vivek Milak, Industry Representative	on line
9	Mr. Vidyut Buch, Alumni Representative	on line
10	Kashish Kela , Student Representative	on line
11	Mr. Manoj Mulchandani, Community Representative	on line
12	CA. Aamir Khan, External Expert	on line
13	Mr. N. N. Nawani, Administrative Officer	

Date: 03-01-2022

Place: Adipur

TCC/RECRUITMENT/CHE/2021



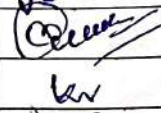
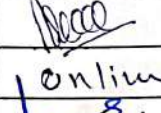
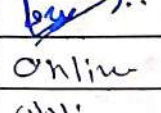
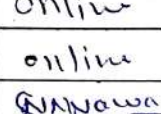
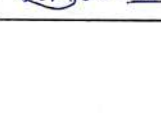
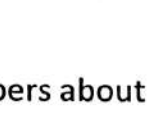
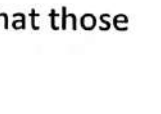



TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH

Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh Gujarat

MINUTES OF THIRD IQAC MEETING FOR CHE RECRUITMENT 2021

A meeting of all the IQAC members was held at Tolani Commerce College, Adipur for the agenda already circulated on 03-01-2022. The Principal and the chairperson of the committee welcomed all the members and informed about the one point agenda of the meeting. The following members were present.

Members Present:

Sr. no.	Name of the IQAC Member	Sign
1	Dr. Manish Pandya , Principal and chairperson	
2	Dr. Kamal Kharecha, Coordinator	
3	Dr. A. V. Bharti, Member	
4	Prof. P. M. Thapa, Member	
5	Dr. Jagdish Raiyani Member	
6	Dr. Kalpesh Machhar, Member	
7	Mr. L. H. Daryani/ K. Venkateshwarlu, Mgmt. Representative	
8	Mr. Vivek Milak, Industry Representative	
9	Mr. Vidyut Buch, Alumni Representative	
10	Kashish Kela , Student Representative	
11	Mr. Manoj Mulchandani, Community Representative	
12	CA. Aamir Khan, External Expert	
13	Mr. N. N. Nawani, Administrative Officer	

RESOLUTIONS:

Item No. 1.

Mr. Kumar Jay Shakya and Mr. Dhirubha Sodha informed all the members about the work done till date for scrutiny. The members are of the opinion that those

TCC/RECRUITMENT/CHE/2021

candidates who have not understood our message or have sent something else than what is required are given one more last and final chance to submit their documents with all necessary clarifications. Hence:

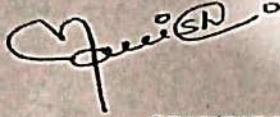
"It is resolved to give a last chance to all the candidates to submit their documents if not submitted or sent a wrong documents within two days from the date of intimation".

The meeting ended with the vote of thanks by the coordinator.



Dr. Kamal Kharecha
Coordinator

Date: 08-01-2022



PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205



Dr. Manish Pandya
Principal and chairperson
Tolani Commerce
ADIPUR - KUTCH
GUJARAT - 370 205

Place: Adipur



TCC/RECRUITMENT/CHE/27-12-2021

TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH
Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh Gujarat

FOURTH IQAC MEETING FOR CHE RECRUITMENT 2021


NOTICE

All the members of IQAC committee are hereby requested to remain present in a meeting at Principal's office at 11.00am on 17-01-2022 for the following agendas.

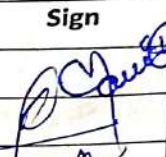
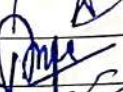
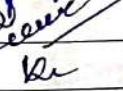
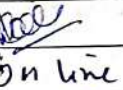
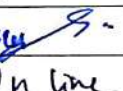
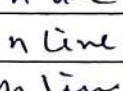
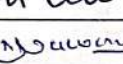

AGENDA:

1. Final scrutiny of all the applications received

Dr. K. H. Kharecha
Coordinator


Dr. Manish Pandya
Principal and Chairperson

MEMBERS:

Sr. no.	Name of the IQAC Member	Sign
1	Dr. Manish Pandya , Principal and chairperson	
2	Dr. Kamal Kharecha, Coordinator	
3	Dr. A. V. Bharti, Member	
4	Prof. P. M. Thapa, Member	
5	Dr. Jagdish Raiyani Member	
6	Dr. Kalpesh Machhar, Member	
7	Mr. L. H. Daryani/ K. Venkateshwarlu, Mgmt. Representative	
8	Mr. Vivek Milak, Industry Representative	On line
9	Mr. Vidyut Buch, Alumni Representative	On line
10	Kashish Kela ; Student Representative	On line
11	Mr. Manoj Mulchandani, Community Representative	On line
12	CA. Aamir Khan, External Expert	On line
13	Mr. N. N. Nawani, Administrative Officer	

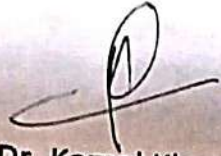
Date: 15-01-2022

Place: Adipur

TCC/RECRUITMENT/CHE/27-12-2021

Id and the committee will redress the greivances if any arises out of it within two days".

The meeting ended with the vote of thanks by the coordinator.



Dr. Kamal Kharecha
Coordinator

Date: 22-01-2022



PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205



Dr. Manish Pandya
Principal and chairperson
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205

Place: Adipur



TCC/RECRUITMENT/CHE/27-12-2021

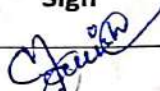
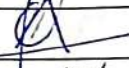

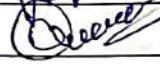
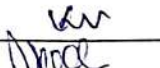



TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH

Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh Gujarat

MINUTES OF FOURTH IQAC MEETING FOR CHE RECRUITMENT 2021

A meeting of all the IQAC members was held at Principal office, Tolani Commerce College, Adipur for the agenda already circulated on 15-01-2022. The Principal and the chairperson of the committee welcomed all the members and informed about the points to be discussed. The following members were present.

Members Present:

Sr. no.	Name of the IQAC Member	Sign
1	Dr. Manish Pandya , Principal and chairperson	
2	Dr. Kamal Kharecha, Coordinator	
3	Dr. A. V. Bharti, Member	
4	Prof. P. M. Thapa, Member	
5	Dr. Jagdish Raiyani Member	
6	Dr. Kalpesh Machhar, Member	
7	Mr. L. H. Daryani/ K. Venkateshwarlu, Mgmt. Representative	
8	Mr. Vivek Milak, Industry Representative	ON line
9	Mr. Vidyut Buch, Alumni Representative	ON line
10	Kashish Kela , Student Representative	ON line
11	Mr. Manoj Mulchandani, Community Representative	ON line
12	CA. Aamir Khan, External Expert	ON line
13	Mr. N. N. Nawani, Administrative Officer	

RESOLUTION:

Item No. 1.

The coordinator of the committee informed all the members that total _____ applications have been received and verified for all the three subjects and now it is necessary to put all the applications before the members for the final scrutiny and tentative merit. Therefore,


RECRUITMENT/CHE/27-12-2021

The meeting ended with the vote of thanks by the coordinator.


Dr. Kamal Kharecha
Coordinator

Date: 17-0-2022


PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205


Dr. Manish Pandya
Principal and chairperson

Tolani Commerce College,
ADIPUR - KUTCH
GUJARAT - 370 205
Place: Adipur



TCC/RECRUITMENT/CHE/27-12-2021

TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH
Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh Gujarat

FIFTH IQAC MEETING FOR CHE RECRUITMENT 2021

NOTICE

All the members of IQAC committee are hereby requested to remain present in a meeting at room no. 8, Principal's office at 10.00am on 20-01-2022 for the following agenda.

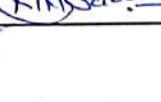
AGENDA:

1. Informing the candidates for tentative merit and grievances, if any, against it.

Dr. K. H. Kharecha
Coordinator

Dr. Manish Pandya
Principal and Chairperson

MEMBERS:

Sr. no.	Name of the IQAC Member	Sign
1	Dr. Manish Pandya , Principal and chairperson	
2	Dr. Kamal Kharecha, Coordinator	
3	Dr. A. V. Bharthi, Member	
4	Prof. P. M. Thapa, Member	
5	Dr. Jagdish Raiyani Member	
6	Dr. Kalpesh Machhar, Member	
7	Mr. L. H. Daryani/ K. Venkateshwarlu, Mgmt. Representative	
8	Mr. Vivek Milak, Industry Representative	on line
9	Mr. Vidyut Buch, Alumni Representative	on line
10	Kashish Kela , Student Representative	on line
11	Mr. Manoj Mulchandani, Community Representative	on line
12	CA. Aamir Khan, External Expert	on line
13	Mr. N. N. Nawani, Administrative Officer	

Date: 17-01-2022

Place: Adipur

TCC/RECRUITMENT/CHE/27-12-2021

TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH

Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh Gujarat

MINUTES OF FOURTH IQAC MEETING FOR CHE RECRUITMENT 2021

A meeting of all the IQAC members was held at Principal office, Tolani Commerce College, Adipur for the agenda already circulated on 15-01-2022. The Principal and the chairperson of the committee welcomed all the members and informed about the points to be discussed. The following members were present.

RESOLUTION:

Item No. 1.

The principal informed all the members about the steps used to finalize the tentative merit of all the candidates and after a long discussion, "It is resolved that the tentative merit of all the candidates is to be sent to all the candidates and the committee will address their final grievances within two days".
The meeting ended with the vote of thanks by the coordinator.

Dr. Kamal Kharecha
Coordinator



Date: 17-0-2022

PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205

Dr. Manish Pandya
Principal and chairperson
PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205
Place: Adipur

TCC/RECRUITMENT/CHE/27-12-2021

TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH
Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh Gujarat

SIXTH IQAC MEETING FOR CHE RECRUITMENT 2021

NOTICE

All the members of IQAC committee are hereby requested to remain present in a meeting at room no. 8, Principal's office at 10.00am on 22-01-2022 for the following agenda.

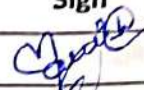

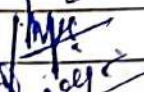
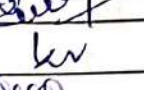
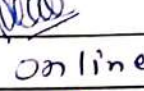
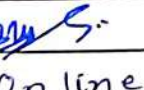
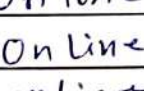
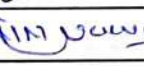
AGENDA:

1. Informing the candidates for tentative merit and grievances, if any, against it.

Dr. K. H. Kharecha
Coordinator

Dr. Manish Pandya
Principal and Chairperson

MEMBERS:

Sr. no.	Name of the IQAC Member	Sign
1	Dr. Manish Pandya, Principal and chairperson	
2	Dr. Kamal Kharecha, Coordinator	
3	Dr. A. V. Bharthi, Member	
4	Prof. P. M. Thapa, Member	
5	Dr. Jagdish Ralyani Member	
6	Dr. Kalpesh Machhar, Member	
7	Mr. L. H. Daryani/ K. Venkateshwarlu, Mgmt. Representative	
8	Mr. Vivek Milak, Industry Representative	online
9	Mr. Vidyut Buch, Alumni Representative	online
10	Kashish Kela, Student Representative	Online
11	Mr. Manoj Mulchandani, Community Representative	On line
12	CA. Aamir Khan, External Expert	online
13	Mr. N. N. Nawanl, Administrative Officer	

Date: 17-01-2022


Place: Adipur

TCC/RECRUITMENT/CHE/27-12-2021

"It is resolved that total _____ applications are scrutinized by the members and all these applications are now put forward for tentative merit of all the candidates".

The meeting ended with the vote of thanks by the coordinator.


Dr. Kamal Kharecha
Coordinator


Dr. Manish Pandya
Principal and chairperson
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205
Place: Adipur

Date: 17-0-2022


PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205



TCC/RECRUITMENT/CHE/27-12-2021

TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH
Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh Gujarat

SIXTH IQAC MEETING FOR CHE RECRUITMENT 2021

NOTICE

All the members of IQAC committee are hereby requested to remain present in a meeting at room no. 8, Principal's office at **11.00am** on **24-01-2022** for the following agenda.


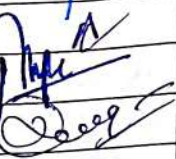
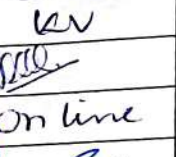
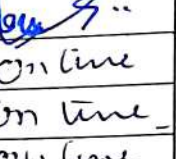
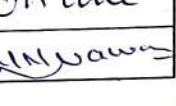
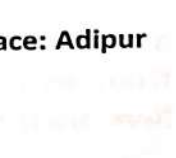


AGENDA:

1. Finalization of merit for the interview

Dr. K. H. Kharecha
Coordinator


Dr. Manish Pandya
Principal and Chairperson

MEMBERS:

Sr. no.	Name of the IQAC Member	Sign
1	Dr. Manish Pandya , Principal and chairperson	
2	Dr. Kamal Kharecha, Coordinator	
3	Dr. A. V. Bharthi, Member	
4	Prof. P. M. Thapa, Member	
5	Dr. Jagdish Ralyani Member	
6	Dr. Kalpesh Machhar, Member	KV
7	Mr. L. H. Daryani/ K. Venkateshwarlu, Mgmt. Representative	
8	Mr. Vivek Milak, Industry Representative	On line
9	Mr. Vidyut Buch, Alumni Representative	
10	Kashish Kela , Student Representative	On line
11	Mr. Manoj Mulchandani, Community Representative	On line
12	CA. Aamir Khan, External Expert	On line
13	Mr. N. N. Nawani, Administrative Officer	

Date: 22-01-2022

Place: Adipur


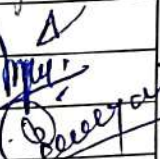
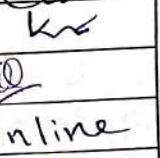
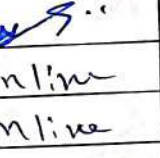
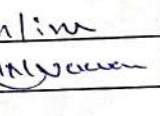
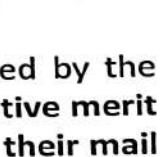


TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH

Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh Gujarat

MINUTES OF SIXTH IQAC MEETING FOR CHE RECRUITMENT 2021

A meeting of all the IQAC members was held at Principal office, Tolani Commerce College, Adipur for the agenda already circulated on 15-01-2022. The Principal and the chairperson of the committee welcomed all the members and informed about the points to be discussed. The following members were present.

Members Present:

Sr. no.	Name of the IQAC Member	Sign
1	Dr. Manish Pandya , Principal and chairperson	
2	Dr. Kamal Kharecha, Coordinator	
3	Dr. A. V. Bharti, Member	
4	Prof. P. M. Thapa, Member	
5	Dr. Jagdish Raiyani Member	
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7	Mr. L. H. Daryani/ K. Venkateshwarlu, Mgmt. Representative	
8	Mr. Vivek Milak, Industry Representative	online
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11	Mr. Manoj Mulchandani, Community Representative	online
12	CA. Aamir Khan, External Expert	online
13	Mr. N. N. Nawani, Administrative Officer	

RESOLUTION:


Item No. 1.

The members of the committee discussed the tentative merit prepared by the committee members and after discussion, "It is resolved that the tentative merit prepared by the committee will be sent to all the candidates through their mail

RECRUITMENT/CHE/27-12-2021

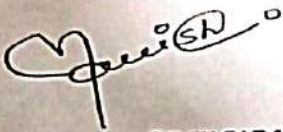
and the committee will redress the grievances if any arises out of it within two days".

The meeting ended with the vote of thanks by the coordinator.



Dr. Kamal Kharecha
Coordinator

Date: 22-01-2022



PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205

Dr. Manish Pandya
Principal and chairperson

PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205
Place: Adipur



TOLANI COMMERCE COLLEGE – ADIPUR

COMPOSITION OF IQAC FOR THE YEAR 2021-22

The following members are hereby declared as the members of IQAC Committee for the year 2021-22

Sr. No	Name of the member	Present Designation	IQAC Designation
1	Dr. Manish Pandya	Principal	Chairperson
2	Dr. Kamal Kharecha	Asso. Prof.	Coordinator
3	Mr. L. H. Daryani	Hon. Director	Management Representative
4	Dr. Kamal Kharecha	Asso. Prof.	Internal Member
5	Prof. P. M. Thapa	Asso. Prof.	Internal Member
6	Dr. P. B. Chauhan	Asso. Prof.	Internal Member
7	Dr. J. R. Raiyani	Asst. Prof.	Internal Member
8	Dr. Kalpesh Machhar	Asst. Prof.	Internal Member
9	Mr. Vivek Milak	Industry Owner	Industry Representative
10	Mr. Vidyut Buch	Trustee, Alumni Association	Alumni Representative
11	Mr. Manoj Mulchandani	Councilor Gandhidham Municipality	Community Representative
12	C.A. Amir Khan	AMKS. & Co.	External expert (Finance)
13	Punit Chauhan	Student TY	Student Representative
14	Mr. N. N. Nawani	Sr. Clerk	Administrative Officer

25/6/2021




PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205

TOLANI COMMERCE COLLEGE – ADIPUR KACHCHH

Nr. Post Office, Post Box no. 27, Adipur – 370205 Kachchh Gujarat

A meeting of all the IQAC members was held at room no.8 Principal office, Tolani Commerce College, Adipur for the agenda already circulated on 06-07-2021. The Principal and chairperson of the committee welcomed all the members and informed about the college activities. After due consideration and discussions, the following resolutions were made:

RESOLUTIONS:

1. Planning for physical classes:

“It was decided to start physical classes for sem 3 and 5 on alternate basis. First three days of the week will be called sem 3 students and the last three days of the week will be called semester 5 students. The students will be motivated for taking vaccine before coming to college. Online classes will be continued as per the schedule for sem 3 and 5 students.”

2. fee payment gateway:

“After a discussion on financial implications, it was decided to accept the proposal of the BOB for payment gateway for the better facilities of the students to pay the fee.”

3. Inauguration of New building:

“It was decided to write a letter to the Chief Minister/Edu. Minister and invite him for the inauguration (online Or offline) of the RUSA building and renovation work including computer lab and gym in the month of September.”

4. Purchase of computers:

“It was decided to purchase 25 computers (following purchase procedure through GEM) from the B.Voc computer lab fee credited to BHF account in the college.”

5. Rama Cylinder scholarship:

“It was decided that IQAC committee of the college will scrutiny all the applications through personal interview to check the eligibility of the students and suggest the list of students to pay the scholarship given by the Rama Cylinder company from its CSR fund for the college students”

6. Organizing state level webinar:

TCC/IQAC meeting/Resolutions/13 July 2021/

"It was decided to organize a state level webinar "Victory through Vaccination" for the students with the help of a panel of doctors in the month of July"

7. National workshop on IPR:

"It was decided to organize a two day workshop on IPR with help of GUJCOST and NAAC in the month of September. The financial implications, if any, will be borne by the college if required"

8. Alliance with edubridge:

"It was decided to call the officials of the company for detailed discussion to know and understand the proposal of the company for the betterment of the students in placement and some online courses."

The meeting ended with the vote of thanks by the coordinator.

Dr. Kamal Kharecha
Coordinator

Dr. Manish Pandya
Principal and chairperson

PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205
Place: Adipur

Date: 13-07-2021

To,

All the members of IQAC for approval

Tolani Commerce College, Adipur

IQAC

Minutes of the first meeting of the IQAC held on 15.06.2019 at 11.00 am in the Library room.

Members Present:

- Dr. M.K. Pandya, Principal
Dr. K.H.Kharecha, Coordinator
Dr. A.V. Bharathi, Member,
Prof. P.M. Thapa, Member
Prof. V.B. Jora, Member
Dr. J.R. Raiyani, Member

The Agenda:

- 1 RUSA Grant Process
- 2 Proposal for new Library and Reading Rooms
- 3 Proposal for buying new Computers under RUSA
- 4 Renovation of old Buildings
- 5 Proposal for Gym set-up under RUSA
- 6 NAAC Third cycle information updating
- 7 Academic Calendar Preparation
- 8 Discussion on allocation of duties for NAAC work
- 9 Research Project Proposals information
- 10 Any other relevant points with the permission of Chairman

The Agenda points were discussed and following decisions were taken:

1. The Principal is Authorized to make proposal for RUSA 2.0 Grant.
2. It is decided to construct New Library along with reading rooms, renovation of old building, purchase of gym equipments and computers.
3. It was decided to process the preparation of AQAR report for the year 2019-20.
4. All the HODs were informed to update their departmental profile.
5. It was decided to motivate students for, Student Satisfaction survey
6. To get more financial support for needy Students.

Dr.K.H.Kharecha

Mr. P.M. Thapa

Mr. V.B. Jora

Dr.A.V.Bharathi

Dr.J.R.Raiyani

Dr. M.K. Pandya

Place : Adipur

Date: 15/06/2019

Resolution for Dispose of old furniture and stationary

It is hereby resolved by the IQAC committee of the college to dispose off old furniture (which is beyond economical repairs) and old stationary including answer books, newspapers and assignments of previous academic years.

Members Present

- | | |
|--------------------|-------------|
| 1. Dr.K.H.Kharecha | Coordinator |
| 2. Dr.A.V.Bharathi | Member |
| 3. Mr.P.M.Thapa | Member |
| 4. Mr.V.B.Jora | Member |
| 5. Dr.J.R.Raiyani | Member |

Signature



Place; Adipur

Date: 17/06/2019



Principal
Tolani Commerce College

PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205.

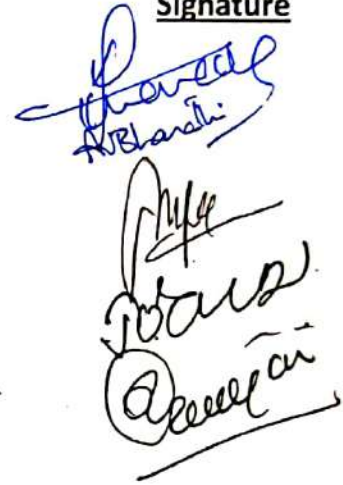
Resolution for Appointment of Teachers on Contract basis

It is hereby resolved by the IQAC committee of the college to appoint teachers on contract basis for the academic year 2019-2020. The appointments are subject to terms and conditions and approval of GCB.

Members Present

- | | |
|--------------------|-------------|
| 1. Dr.K.H.Kharecha | Coordinator |
| 2. Dr.A.V.Bharathi | Member |
| 3. Mr.P.M.Thapa | Member |
| 4. Mr.V.B.Jora | Member |
| 5. Dr.J.R.Raiyani | Member |

Signature



Handwritten signatures of the five members listed in the table above, corresponding to the 'Signature' header.

Place; Adipur

Date:12/06/2019



Principal
Tolani Commerce College
PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205.

Resolution for Examination Reforms

It is hereby resolved by the IQAC committee to follow the Gujarat Government and KSKV Kachchh University directives to follow common academic calendar and exam reforms as stated below;

- | | |
|-------------------------------------|----------|
| 1. Mid Semester exam of one hour | 10 Marks |
| 2. MCQ test | 05 Marks |
| 3. Assignment unit wise (Minimum 4) | 10 Marks |
| 4. Attendance of Semester | 05 Marks |

It is resolved by IQAC to take;

1. Mid semester exam and MCQ test together for one hour and fifteen minutes. Mid Sem exam will be of 40 marks and MCQ test will be of 5 marks.
2. Assignments will be of 100 marks (25 marks X 4 Units). College will provide the Assignment Note Book to students at a subsidised rate of Rs.10 for each subject for each semester.

Members Present

- | | |
|--------------------|-------------|
| 1. Dr.K.H.Kharecha | Coordinator |
| 2. Dr.A.V.Bharathi | Member |
| 3. Mr.P.M.Thapa | Member |
| 4. Mr.V.B.Jora | Member |
| 5. Dr.J.R.Raiyani | Member |

Place; Adipur

Date: 21/06/2019

Signature

[Handwritten signatures of members]

[Handwritten signature of Principal]

Principal

Tolani Commerce College

PRINCIPAL

Tolani Commerce College

ADIPUR - KUTCH

GUJARAT - 370 205.

Date: 26/06/2019

To
Principal
Tolani Commerce College
Adipur

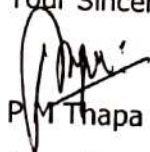
Sub: Permission for data collection of my Ph.D work after teaching hours.

Respected Sir,

As my Ph.D work has reached to the stage of data collection, I have to approach respondent of Kachchh during their office time since they are entrepreneurs or senior level managers of SEZ units. Since this would be an interview cum survey method which is a time taking task may require at-least 2/3 months. Kindly allow me to leave campus after my lecture hour is over.

I hope you will consider my request and cooperate for the same.

Your Sincerely



P M Thapa

Asso. Professor, TCC

- 200 Respondents, Management related persons,
- As and when required, not necessarily everyday.
- if college requires his services, he will be available.
- Data collection purely primary and it is time consuming.
- Resolution

Resolution for Sanctioning Permission for Data Collection.

It is hereby resolved by the IQAC
Committee to consider Prof P.M. Thapa's
request for allowing him for data collection
procedure for his Ph.D research work without
affecting his regular teaching sessions and
College work. A specimen questionnaire is
collected for records.

Members Present-

Dr A.V. Bharathi. Member,
Prof. P.H. Thapa. Applicant
Prof. V.B. Jora. Member,
Dr J.R. Raiyani. Member.

Signature.

A. Bharathi

Amn

Dr. P.H. Thapa

Dr. V.B. Jora

Station: Aditya

Date 26th June, 2019.

Dr. J.R. Raiyani
Principal & Head of the
IQAC Committee.

Resolution for Duplicate Service Book of all staff members.

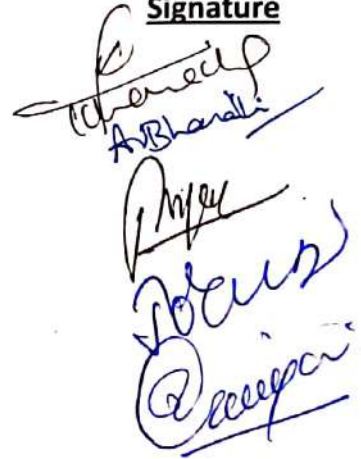
It is hereby resolved by the IQAC committee to authorize Principal of the college to update and to make a duplicate copy of service book of all teaching and administrative staff members.

Principal is also hereby authorized to keep all duplicate service books in his custody for records.

Members Present

- | | |
|--------------------|-------------|
| 1. Dr.K.H.Kharecha | Coordinator |
| 2. Dr.A.V.Bharathi | Member |
| 3. Mr.P.M.Thapa | Member |
| 4. Mr.V.B.Jora | Member |
| 5. Dr.J.R.Raiyani | Member |

Signature



Place; Adipur

Date: 27/06/2019


Principal
Tolani Commerce College
PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205.

Resolution for inclusion of Contractual Teachers in various committees of the college

It is hereby resolved by the IQAC committee to include contractual teachers in various committees of college, subject to terms, conditions and approval of GCB.

Members Present

- | | |
|--------------------|-------------|
| 1. Dr.K.H.Kharecha | Coordinator |
| 2. Dr.A.V.Bharathi | Member |
| 3. Mr.P.M.Thapa | Member |
| 4. Mr.V.B.Jora | Member |
| 5. Dr.J.R.Raiyani | Member |

Signature

[Handwritten signatures of the members listed above]

Place; Adipur

Date: 10/07/2019

[Handwritten signature of the Principal]
Principal

Tolani Commerce College

PRINCIPAL

Tolani Commerce College

ADIPUR - KUTCH

GUJARAT - 370 205.

Resolution for purchase of Fan and DVR

It is hereby resolved by the IQAC committee of the college to

1. Purchase of Fan for classrooms and AV hall of new building .
2. Purchase of DVR for CCTV surveillance of college.

Members Present

- | | |
|--------------------|-------------|
| 1. Dr.K.H.Kharecha | Coordinator |
| 2. Dr.A.V.Bharathi | Member |
| 3. Mr.P.M.Thapa | Member |
| 4. Mr.V.B.Jora | Member |
| 5. Dr.J.R.Raiyani | Member |

Signature






Place; Adipur

Date: 20/07/2019


Principal
Tolani Commerce College

PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205.

Tolani Commerce College, Adipur

IQAC

Minutes of the meeting of the IQAC held on 03-01-2020 at 11.30 am in the Principal's Office

Members Present:

Dr. M.K. Pandya, Principal
Dr. K.H.Kharecha, Coordinator
Dr. A.V. Bharathi, Member,
Prof. P.M. Thapa, Member
Prof. V.B. Jora, Member
Dr. J.R. Raiyani, Member

The Agenda:

1. Tendering for Purchase of new computers from RUSA grants
2. Tendering for purchase of Gym Equipments from RUSA grants
3. Tendering of renovation work under RUSA grants
4. Payment to contractor for construction of new building as approved by consultant
5. NAAC Third cycle information updating
6. Discussion on allocation of duties for NAAC work
7. Any other relevant points with the permission of Chairman

The Agenda points were discussed and following decisions were taken:

1. The Principal is authorized for tendering for purchase of Gym equipments, computers and renovation of old building under RUSA 2.0 Grant.

2. It was decided to process the preparation of AQAR report for the year 2019-20.

3. All the HODs were informed to update their departmental profile.

4. To get more financial support for needy Students.

Dr.K.H.Kharecha

Mr.P.M .Thapa

Mr.V.B.Jora

Dr.A.V.Bharathi

Dr.J.R.Raiyani

Dr. M.K. Pandya

Place; Adipur Date: 03/01/2020

Tolani Commerce College, Adipur

IQAC

Minutes of the first meeting of the IQAC held on 12.6.2018 at 11.00 am in the Library Room.

Members Present:

Dr. M.K. Pandya, Principal
Dr. A.V. Bharathi, Coordinator,
Prof. P.M. Thapa, Member
Prof. V.B. Jora, Member
Dr. J.R. Raiyani, Member
Dr. K.H. Kharecha, Member

The Agenda:

1. Staff Room Renovations
2. Administrative Office Renovations
3. Principal's Chamber Renovations
4. NAAC Third cycle information updating
5. Academic Calendar Preparation
6. Discussion on allocation of duties for NAAC work
7. Research Project Proposals information
8. To bid fare well for superannuating employees.
9. Any other relevant points with the permission of Chairman

The Agenda points were discussed and following decisions were taken:

1. It was decided to follow-up the delivery of revolving chairs for staff (both teaching and non-teaching)
2. It was decided to get the renovation work completed by end of June 2018.
3. It was decided to process the preparation of AQAR report for the year 2018-19.
4. It was decided to organize a common farewell party for Prof.B.V.Vyas, Prof.K.P. Lalwani and Mr.A.U.Rangwani on 14th June 2018
5. All the HODs were informed to update their departmental profile.
6. It was decided to motivate students for SSS. (Students' Satisfactory Survey),

Dr. A.V. Bharathi, Prof. P.M. Thapa, Prof. V.B. Jora, Dr. J.R. Raiyani, Dr. K.H. Kharecha

Dr. M.K. Pandya, Principal
Date: 12.06.2018

Resolution for RUSA 2 (Infrastructure) grants.

It is hereby resolved by the IQAC committee of the college to constitute Board of Governance (BOG) and Project Monitoring committee as per RUSA 2 requirement. Further Principal is here by authorized to look after the process of Repair and New construction under the RUSA 2 (Infrastructure) grants of Government of India.

Members Present

- | | |
|--------------------|-------------|
| 1. Dr.K.H.Kharecha | Coordinator |
| 2. Dr.A.V.Bharathi | Member |
| 3. Mr.P.M.Thapa | Member |
| 4. Mr.V.B.Jora | Member |
| 5. Dr.J.R.Raiyani | Member |

Signature
[Handwritten Signature]
[Handwritten Signature]
[Handwritten Signature]
[Handwritten Signature]

Place; Adipur

Date: 20/04/2019

[Handwritten Signature]
Principal
Tolani Commerce College
PRINCIPAL
Tolani Commerce College
ADIPUR - KUTCH
GUJARAT - 370 205.

Tolani Commerce College, Adipur

IQAC

Minutes of the ~~first~~ meeting of the IQAC held on 10.1.2018 at 12.00 AM in the Principal's chamber.

Members Present:

Dr. M.K. Pandya, Principal
Dr. A.V. Bharathi, Coordinator,
Prof. P.M. Thapa, Member
Prof. V.B. Jora, Member
Dr. J.R. Raiyani, Member
Dr. K.H. Kharecha, Member

The Agenda:

1. National Seminar conduction process
2. Brochure and Invitation disbursal
3. Seminar kit arrangement
4. Boarding and Lodging arrangement for outstation delegates and guests
5. Food arrangements and menu finalization
6. Online arrangement for publication and registration fee
7. Scrutiny of Research Papers selection for publication
8. Certificate Design and preparation
9. Feedback preparation
10. Others points if any related conduction of Seminar

The Agenda points were discussed and following decisions were taken:

- 1 National Seminar conduction process was discussed in detail.
- 2 The disbursal of Seminar Brochure and Invitations was decided and finalized
- 3 Seminar kit arrangement were discussed and finalized
- 4 Boarding and Lodging arrangement for outstation delegates and guests were discussed and arrangements were made.
- 5 Menu was discussed and Food Committee were instructed to finalized food arrangements
- 6 The responsibility for online arrangement for publication and registration fee was entrusted to Dr.J.R. Raiyani.

7 The IQAC committee was assigned the task of Scrutiny of Research Papers selection and Certificates preparation and publication and also arrangement for getting feedback.

8 It was decided that Dr.Raiyani will be the coordinator for entire seminar process.

Asst. Director
C.I.T.P.



Dr. A.V. Bharathi, Prof. P.M. Thapa

V.B.S.

Prof. V.B. Jora



Dr. J.K. Raiyani Dr.K.H. Kharecha



Dr.M.K. Paudya

Date: 10.1.2015

Tolani Commerce College, Adipur

IQAC

Minutes of the meeting of the IQAC held on 05.3.2018 at 11.00 am in the Principal's chamber.

Members Present:

Smt. Anjana B Hazari, President, GCB
Prof. L.H. Daryani, Campus Director
Dr. M.K. Pandya, Principal
Dr. A.V. Bharathi, Coordinator,
Prof. P.M. Thapa, Member
Prof. V.B. Jora, Member
Dr. J.R. Raiyani, Member
Dr. K.H. Kharecha, Member

The Agenda:


1. Post NAAC SSR submission discussion
2. Suggestions for upgrading the facilities in staff room
3. Fun week organization in the campus.
4. Website updating.


The Agenda points were discussed and following decisions were taken:

- 1 It was suggested by the management to change the college name boards at both the entrances.
- 2 It was decided to update boys' common room, girls common room, office furniture and staff room etc.
- 3 It was decided to put sun screen protection film for window glasses.
- 4 It was decided to renovate the principal's chamber.
- 5 It was decided to organize Fun Week from 6th to 10th March, 2018
- 6 It was decided to check the progress of website updating.


Dr. A.V. Bharathi, Prof. P.M. Thapa


Prof. V.B. Jora


Dr. J.R. Raiyani


Dr. K.H. Kharecha

Dr.M.K. Pandya

Prof. L.H. Daryani

Smt. Anjana B. Hazari

Date: 05.3.2018

Tolani Commerce College, Adipur

IQAC

Minutes of the meeting of the IQAC held on 05.3.2018 at 11.00 am in the Principal's chamber.

Members Present:

Smt. Anjanabai Hazari, President, GCB
Prof. L.H. Raiyani, Campus Director
Dr. M.K. Pandya, Principal
Dr. A.V. Bharathi, Coordinator,
Prof. P.M. Thapa, Member
Prof. V.B. Jora, Member
Dr. J.R. Raiyani, Member
Dr. K.H. Kharecha, Member



The Agenda:

1. Post NAAC SSR submission discussion
2. Suggestions for upgrading the facilities in staff room
3. Fun week organization in the campus.
4. Website updating.

The Agenda points were discussed and following decisions were taken:

1. It was suggested by the management to change the college name boards at both the entrances.
2. It was decided to update boys' common room, girls common room, office furniture and staff room etc.
3. It was decided to put sun screen protection film for window glasses.
4. It was decided to renovate the principal's chamber.
5. It was decided to organize Fun Week from 6th to 10th March, 2018
6. It was decided to check the progress of website updating.



Dr. A.V. Bharathi,

Prof. P.M. Thapa

Prof. V.B. Jora

Dr. K.H. Kharecha



Dr. M.K. Pandya



Prof. L.H. Raiyani



Dr. J.R. Raiyani

Anjana Hazari

X Smt. Anjana B. Hazari

Date: 05.3.2018

Tolani Commerce College, Adipur
IQAC

Minutes of the meeting of the IQAC held on 06.1.2018 at 12.00 pm in the Principal's chamber.

Members Present:

Dr. M.K. Pandya, Principal
Dr. A.V. Bharathi, Coordinator,
Prof. P.M. Thapa, Member
Prof. V.B. Jora, Member
Dr. J.R. Raiyani, Member
Dr. K.H. Kharecha. Member

The Agenda:

1. IEQA procedure for submitting NAAC Third Cycle Reaccreditation
2. National Seminar conduction process
3. Brochure and Invitation disbursal
4. Seminar kit arrangement
5. Boarding and Lodging arrangement for outstation delegates and guests
6. Food arrangements and menu finalization
7. Online arrangement for publication and registration fee
8. Scrutiny of Research Papers selection for publication
9. Certificate Design and preparation
10. Feedback preparation
11. Others points if any related conduction of Seminar

The Agenda points were discussed and following decisions were taken:

- 1 It was decided to submit IEQA to NAAC before 12th of January, 2018.
- 2 National Seminar conduction process was discussed in detail.
- 3 The disbursal of Seminar Brochure and Invitations was decided and finalized
- 4 Seminar kit arrangement were discussed and finalized
- 5 Boarding and Lodging arrangement for outstation delegates and guests were discussed and arrangements were made.
- 6 Menu was discussed and Food Committee were instructed to finalized food arrangements

- 7 The responsibility for online arrangement for publication and registration fee was entrusted to Dr.J.R. Raiyani.
- 8 The IQAC committee was assigned the task of Scrutiny of Research Papers selection and Certificates preparation and publication and also arrangement for getting feedback.
- 9 It was decided that Dr.Raiyani will be the coordinator for entire seminar process.


A.V. Bharathi, Prof. P.M. Thapa  Prof. V.B. Jora  Dr. J.R. Raiyani  Dr. K.H. Kharecha


M.K. Pandya
Date: 06.11.2018

Tolani Commerce College, Adipur
IQAC

Minutes of the special meeting of the IQAC held on receiving the approval of IEQA from NAAC on 19.1.2018 at 12.00 pm in the Principal's chamber.

Members Present:

Dr. M.K. Pandya, Principal
Dr. A.V. Bharathi, Coordinator,
Prof. P.M. Thapa, Member
Prof. V.B. Jora, Member
Dr. J.R. Raiyani, Member
Dr. K.H. Kharecha, Member

The Agenda:


1. Acceptance of IEQA from NAAC.
2. SSR submission
3. Data collection as per the new format of NAAC
4. Distribution of Criteria
5. Focus on quantitative and qualitative data collection
6. Updating and uploading the information on institutional website
7. General meeting to convey the 3rd cycle process


The Agenda points were discussed and following decisions were taken:

- 1 The IEQA was accepted after a quarry, and it was instructed to upload the SSR by 19th February, 2018 as per the new format.
- 2 Work was allocated and it was decided to focus on NAAC preparation along with seminar conduction.
- 3 The members were advised to go through the manual thoroughly.
- 4 The required data formats were decided to be made
- 5 All the staff members were informed about the approval of IEQA and the schedule of submitting final SSR by 19.02.2018.
- 6 All the required data and documents to be gathered for uploading on our website


Dr. A.V. Bharathi


Prof. V.B. Jora


Dr. J.R. Raiyani


Dr. K.H. Kharecha


Dr. M.K. Pandya

Date: 19.1.2017