



# TOLANI COMMERCE COLLEGE

Affiliated with KSKV Kachchh University, Bhuj,  
(Managed by Gandhidham Collegiate Board)  
P.O.BOX.NO. 27, ADIPUR, (KUTCH)-370205, GUJARAT  
NAAC GRADE "B" 2.80 Phone: (02836) 260623, Fax :( 02836) 263429  
Email: [tcctolani@gmail.com](mailto:tcctolani@gmail.com) Web: [www.tcc.ac.in](http://www.tcc.ac.in)

## NAAC

### 4<sup>th</sup> CYCLE OF ACCREDITATION 2023

#### Criterion 3 - Research, Innovations and Extension

##### 3.1 Resource Mobilization for Research

##### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Sr. No.	Year	Total Projects	Grant Received (INR in Lakhs)
1	2022-2023	0	0
2	2021-2022	0	0
3	2020-2021	1	2.55
4	2019-2020	1	5
5	2018-2019	1	0.25
Total:		3	7.80

PRINCIPAL



ज्ञान-विज्ञान विमुक्तये



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
शिक्षा मंत्रालय, भारत सरकार  
Ministry of Education, Govt. of India  
पश्चिम विभागीय कार्यालय गणेशखिंड, पुणे- ४११००७  
Western Regional Office, Ganeshkhind, Pune - 411007.

Ph: 020 - 25696897, Fax: 020 - 25691477  
Website- www.ugc.ac.in  
Email: mrpugcwro@gmail.com

F. No. 23-933/13 (WRO)

THE PRINCIPAL,  
TOLANI COMMERCE COLLEGE,  
POST BOX NO. 27ADIPUR, KUTCH, PIN- 370205.

Date :

22 JAN 2021

Subject: *NOC/ finalization of Minor Research Project awarded to Dr. Raiyani J. R. in the Subject of Commerce.*

Sir/Madam,

Please refer to your letter no. JRR/MRP/13/192 dated 30.12.2020, regarding the Minor Research Project awarded to Dr. Raiyani J. R. of your College in the subject of "Commerce". I am to inform you that the account of Minor Research Project titled "A Study on performance Evaluation of Selected public, Private and Foreign Banks in Indiawith Reference to Camel Model" sanctioned by the UGC (WRO), may be treated as finalized and settled as per final report /utilization certificates submitted by the College.

Heads	UGC Allocation	I <sup>st</sup> & II <sup>nd</sup> Inst. Grants already released	Total Exp. Incurred (as reported by College)	Inadmissible amount, if any	Grants proposed to be released as Final Inst/ Adjustment
<b>Non-Rec:</b>					
Books/ Journals	70000	70000	72688		0
Equipment	105000	105000	105816		0
<b>Total- I</b>	<b>175000</b>	<b>175000</b>	<b>178504</b>		<b>0</b>
<b>Rec:</b>					
Contingency	20000	10000	24291		10000
Special Needs	0	0	0		0
Travel	50000	25000	33732	4500*	4232
Chemicals	0	0	0		0
Other	10000	5000	3769		-1231
<b>Total- II</b>	<b>80000</b>	<b>40000</b>	<b>61792</b>	<b>4500</b>	<b>13001</b>
<b>All Total I &amp; II</b>	<b>255000</b>	<b>215000</b>	<b>240296</b>	<b>4500*</b>	<b>13001**</b>

\* Rs. 4500/- incurred on travelling expenditure etc. is not admissible as per prescribed guidelines.

\*\* As the documents have been submitted after the tenure of the project, the balance amount is not admissible as per UGC Guidelines.

It would be highly appreciated if you kindly submit the Feedback Form enclosed herewith.

Yours faithfully,

*R. Manoj Kumar*  
(Dr. R. Manoj Kumar)  
Joint Secretary

Encl: As Above

Copy to:

- ✓ DR. RAIYANI J. R.,  
TOLANI COMMERCE COLLEGE, POST BOX NO. 27 ADIPUR,  
KUTCH, PIN-370205
2. REGISTRAR, KUTCH UNIVERSITY, 1ST FLOOR, GUJARAT TOURISM HOTEL TORAN  
COLLEGE RD, BHUJ, KUTCH, PIN-370001.
3. DIRECTOR, HIGHER EDUCATION, GOVT. OF GUJARAT, BLOCK 12/2, DR. JIVRAJ  
METHA BHAVAN, OLD SACHIVALAY, GANDHINAGAR, PIN-382010
4. ACCOUNTANT GENERAL, GOVT OF GUJARAT STATE, RACE COURSE ROAD,  
RAJKOT- 360001
5. GUARD FILE

*Vinod Singh Yadav*  
(Vinod Singh Yadav)  
Education Officer

Sr. No.	192
P.T.	NIL

*JRR*  
*for information*  
*& file*  
*3/2/2021*

## Award Letter for Major Project

From: RP Division ICSSR (rpicssr@gmail.com)

To: av.bharathi@yahoo.com

Date: Saturday, December 14, 2019, 02:04 PM GMT+5:30

Indian Council of Social Science Research  
**Revathy Vishwanath**  
Resource Development)  
**Deputy Director**  
Area, Aruna Asaf Ali Marg  
**RP Division Incharge**

(Ministry of Human  
JNU Institutional

Tel #011-26716690

New Delhi – 110067

Website: [www.icssr.org](http://www.icssr.org)

E-mail: [rpicssr@gmail.com](mailto:rpicssr@gmail.com),

File No. 02/121/2019-2020/MJ/RP

Dated: 13 December, 2019

**Award Letter of Major Research Project**

Dear Dr. A.V . BHARATH,

Please refer to your Interaction with Expert Committee regarding Major Research Project under the Research Project Scheme of the ICSSR. Although you have made presentation for Major Projects, the final selection is made on the basis of recommendations of the Expert Committee.

**Title:** A STUDY OF THE IMPACT OF SOCIAL MEDIA ON STUDENTS WRITING SKILL IN ENGLISH LANGUAGE AT THE UNDER GRADUATE LEVEL

**Budget Approved:** Rs.5,00,000

**First Instalment:** 40% of the awarded grant, detailed Budget in break-up will be sent along with the sanction order of **Rs. 2,00,000/-**.

The above has been approved by the Competent Authority on the recommendations of the Expert Committee. You are requested to commence the study immediately.

You are required to give an undertaking on a non-judicial stamp paper of Rs. 100/- (copy enclosed), declaration on a non-judicial stamp paper and send us the grant- in-aid bill (copy enclosed) of 40% of the awarded grant. All Payments and Transfers are to be done through EAT module hence the institution has to open a dedicated account as per the notification of ICSSR.

You are once again required to go through the eligibility criteria in the guidelines and make sure you fulfil them in all respect both in case of individual and institution. In case you have awarded a project under any other programme of ICSSR and sanction letter for the same has been issued you are requested to continue with earlier sanction and inform accordingly. This award in that case will not stand operational. In case you have already been awarded a project and sanction letter has not been issued you may make an option between the two awards and inform us clearly which project you would like to start. If there is any change in terms of original proposal you need to clarify and take approval from ICSSR in the beginning itself.



## Audited Statement of Accounts (AC)

Title of the Project: "A Study of the Impact of social media on Students' Writing Skills in English Language at the Undergraduate Level"

Name of the Project Director: Dr A.V.Bharathi

Sr. No. (A)	Heads of Expenditure	Percentage Allocation to Total Budget of the Study	Actual Value as per the study	Actual Expenditure	Unspent balance returned to the ICSSR
1	Project Director/Co-Project Director	Honorary	0		
2	Research Staff Fulltime/Part-time/Hired Services	Not exceeding 45% of the total budget.	2,25,000	2,25,000	
3	Fieldwork: Travel/Logistics/Boarding, etc including Books/Journals	Not exceeding 35%	1,75,000	1,75,000	
4	Equipment and Other Items: computer, printer etc / Source Material/Software and Data Sets, etc.	Not exceeding 10%	50,000	53,033	
5	Contingency	Not exceeding 5%	25,000	27,000	
6	Publication of Report	5%*	25,000	-	
	<b>TOTAL</b>	<b>100%</b>	<b>5,00,000</b>	<b>5,00,000</b>	

(B)	Heads of Expenditure	Percentage Allocation to Total Budget of the Study			
	Institutional Overheads (over And above the total cost of the project)	Affiliating Institutional Overheads 5%/7.5%/5% or Rs. 1.00 lakh Whichever is less, As the case may be.	37,500		

\*The five percent (5%) publication amount will be retained by the ICSSR & will be spent by the ICSSR Publication Division if the Final report is found publishable by an Expert Committee constituted by the ICSSR.

Note: The Project Director will ensure that the expenditure incurred by him conforms to the approved budget heads. Audited Statement of accounts with Utilization Certificate in GFR of 12A form is for the entire project amount approved for the project.

Registrar/Principal/Director  
Director (Signature with Rubber Stamp)

PRINCIPAL  
Tolani Commerce College  
ADIPUR - KUTCH  
GUJARAT - 370 205



Project Director  
(Signature with Rubber Stamp)

Project Director  
A.V. Bharathi  
ICSSR Major Research Project  
File No. 02/122/2019-20/MJ/RP  
Tolani Commerce College  
Adipur-370205  
Kutch, Gujarat India

Certified by the C.A (Signature  
with Rubber Stamp)

Date - 3rd Sept 2022  
UDIN-22132088AQTZJT 4838





## GFR 12 – A

[(See Rule 238 (1))]

### FORM OF UTILIZATION CERTIFICATE FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION

UTILIZATION CERTIFICATE FOR THE YEARS 2020(January)to April 2022 in respect  
of recurring/non-recurring GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme : **ICSSR Major Research Projects (0877)**
2. Whether recurring or non-recurring grants. : **Both**
3. Grants position at the beginning of the financial year
  - (i) Cash in Hand/Bank Rs1000
  - (ii) Unadjusted advances : NIL (Zero)
  - (iii) Total:3,50,000

4. Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at SL No. 3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available Funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
NIL			02/121/2010-20/Mj/R P2019	13/12/2019	5,00,000	350,000	4,75,000+25000=500000	0

Component wise utilization of grants:

Grant-in-aid-General	Grant-in-aid-Salary	Grant-in-aid-creation of capital assets	Total
1,75,000+25000+25000 = 2,25,000/-	2,25,000	50,000	500000

Details of grants position at the end of the year

- (i) Cash in Hand/Bank 1000
- (ii) Unadjusted Advances Nil
- (iii) Total: Rs.4,75,000+25000 Publication Charges = 500000







Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (iii) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (iv) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (v) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (vi) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vii) It has been ensured that the physical and financial performance under..... (name of the scheme has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure - II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- (ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure-II (to be formulated by the Ministry/Department concerned as per their requirements/specifications.

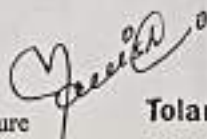
Date: 29<sup>th</sup> April 2022

Place: Adipur

  
Signature

Name: HARSIJA J MOTWANI  
Chief Finance Officer  
(Head of the Finance)

(Strike out inapplicable terms)

  
Signature

Name: Dr Manish Pandya  
Head of the Organisation

PRINCIPAL  
Tolani Commerce College  
ADIPUR - KUTCH  
GUJARAT - 370 205



**Details of Expenditure incurred on Logistics during project period**

Sl.No.	Date	From..... to	Amount (Rs.)
1	11.03.2021	Gandhidham to Bhuj	2560.00
2	01.04.2021	Gandhidham to Bhuj	3250.00
3	29.07.2021	Gandhidham to Bhuj	2000.00
4	12.07.2021	Gandhidham to Bhuj	3624.33
5	16.08.2021	Gandhidham to Bhuj	2000.00
6	21.08.2021	Gandhidham to Bhuj	3800.00
7	07.10.2021	Gandhidham to Bhuj	4000.00
8	21.10.2021	Gandhidham to Bhuj	370.00
9	27.10.2021	Gandhidham to Bhuj	4020.39
10	08.01.2022	Gandhidham to Bhuj	3600.00
11	23.01.2022	Gandhidham to Bhuj	1900.00
12	19.02.2022	Gandhidham to Bhuj	3200.00
13	07.03.2022	Gandhidham to Bhuj	3100.00
14	31.03.2022	Gandhidham to Bhuj	3200.00
15	13 <sup>th</sup> to 16.3.2020	GIDM to Bhuj Cab	8432.00
16	28 <sup>th</sup> to 30.7.2020	Gidm to Bhuj Cab	6324.00
17	20.01.2022	Gidm to Ahmedabad	7990.00
Total			63370.72

**Details of expenditure incurred on Food and refreshment during the project period**

S.No	Date	Place	Amount
1	12.7.2021	Adipur	824
2	26.07.2021	Bhuj	868
3	16.08.2021	Bhuj	850
4	17.08.2021	Bhuj	780
5	19.08.2021	Local Colleges	775
6	13.09.2021	TCAS Adipur	825
7	24.09.2021	MUNDRA	855
8	07.10.2021	Bhuj	868
9	11.10.2021	TASC	845
10	16.10.2021	Bhuj	835
11	17.10.2021	Bhuj	840
12	22.10.2021	Bhuj	780
13	27.10.2021	Local colleges	860
14	3.11.2021	Adipur	870
15	4.12.2021	Adipur	780
16	21.01.2022	TCC	790
17	22.01.2022	TCC	815
18	21.03.2022	Bhuj	864
19	23.03.2022	Bhuj	812
Total			15736

**Details of Expenditure Bills for Books and journals**

S.No	Date	Books	Expenditure in Rs
1	28.01.2022	29 Books	59626.00
2	30.01.2022	5Books	36397.00
Total			96023.00





**Details of Expenditure Bills for Contingency**

S.No.	Date	Expenditure Item	Amount in Rs.
1	09.07.2020	Toner	520.00
2	25.02.2021	Stamp	150.00
3	11.03.2021	Stationery	400.00
4	16.03.2021	Courier Charges	80.00
5	25.06.2021	Interview conduction for Research staff (Lunch)	750.00
6	25.06.2021	Snacks during Interview	270.00
7	25.06.2021	Payment made to Dr Darshana Dholakia	2500.00
8	25.06.2021	Payment made to Dr Kashmiri Mehta	1000.00
9	13.07.2021	Xerox	180.00
10	14.08.2021	Stationery	200.00
11	30.09.2021	Pen drive	739.00
12	20.10.2021	Stationery	230.00
13	20.10.2021	Xerox	500.00
14	29.10.2021	OUICK HEALSecurity	1800.00
15	30.10.2021	Charger	470.00
16	27.12.2021	Equipment extra payment	3033.00
17	22.03.2022	Pen drive	800.00
18	27.10.2021	Refreshment	200.00
19	23.03.2022	Printing & Binding Charges	9400.00
20	24.03.2022	Spiral Binding & Xerox	730.00
21	28.03.2022	Courier Charges	1000.00
22	Jan 20 to Apr-22	Conference registration & paper publication charges (1000+1500+500+1500+2360+500+150+350+3000+200)=	11,060.00
		<b>Total</b>	<b>36012.00</b>

**Expenditure incurred on purchasing Equipment**

S.No	Date	Equipment	Expenditure in Rs
1	26.10.2021	Laptop	39333
2	27.12.2021	Printer	13,700
<b>Total</b>			<b>53,033</b>

**Expenditure incurred on research staff and hired services**

Sr.No	Period	Research Staff	Expenditure in Rs
1	July-21 to Dec-21	Research Assistant	1,20000
2	July-21 to Dec-21	Field Investigator	90,000
3	Jan-20 to Apr-22	Driver (Hired Service)	15,000
<b>Total</b>			<b>2,25 000</b>

*A.V. Bharathi*

Signature of the Project Director

**Dr. A. V. Bharathi**

Project Director

ICSSR Major Research Project

File No. 02/121/2019\_2020/MJ

Tolani Commerce College

Adipur-370205

Kachchh, Gujarat India



*Principals*

Signature of the Principal

PRINCIPAL

Tolani Commerce College

ADIPUR - KUTCH

GUJARAT - 370 205



**Audited Statement of Accounts**

**Major Research Project Entitled "A Study of the Impact of social media on Students' Writing Skills in English Language at the Undergraduate Level"**

Expenditure Head	Percentage Allocation to total Budget of the Study	Actual Value as per the Study	Actual expenditure	Unspent balance return to ICSSR
Full time Research Staff	45% 2,25,000	210000	225000	
Part Time Assistant/Hiring Charges	15000	15000		
Field work cost Travel/Logistics/Lodging- Boarding etc.	35% 175000	175000	175000	
Source Materials/Software/Data Base etc.				
Office Equipment & Contingency	10%+5% 50000+25000	75000	86012	
Institutional Overheads	7.5% 37500	37.500		
<b>Total</b>		<b>475000</b>	<b>486012</b>	

**Amount to be received 1,25,000 .**

*[Signature]*  
**Registrar/Principal/Director**  
{Signature with Rubber Stamp}

PRINCIPAL  
Tolani Commerce College  
ADIPUR - KUTCH  
GUJARAT - 370 205

*[Signature]*  
**Project Director**  
{Signature with Rubber Stamp}

**Dr. A. V. Bharathi**  
Project Director  
ICSSR Major Research Project  
File No. 02/121/2019\_2020/MJ/RP  
Tolani Commerce College  
Adupur-370205  
Kachchh, Gujarat India

*[Signature]*  
**CA AAMIR KHAN**  
M. No. 132088  
F. R. No.: 128982W

**Certified by the C.A.**  
{Signature with Rubber Stamp}



Place: Gandhidham  
Date: 29th April 2022  
UDJN: 02132088ALAZNZ6786



**GFR 12 – A**  
[(See Rule 238 (1))]

**FORM OF UTILIZATION CERTIFICATE  
FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION**

UTILIZATION CERTIFICATE FOR THE YEARS 2020(January)to April 2022 in respect of recurring/non-recurring GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme : **ICSSR Major Research Projects (0877)**
2. Whether recurring or non-recurring grants. : **Both**
3. Grants position at the beginning of the financial year
  - (i) Cash in Hand/Bank Rs 1000
  - (ii) Unadjusted advances : NIL (Zero)
  - (iii) Total:3,50,000

4. Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No. 3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available Funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
NIL			02/121/2010-20/Mp/R P2019	13/12/2019	5,00,000	350,000	4,75,000	0

Component wise utilization of grants:

Grant-in-aid- General	Grant-in-aid- Salary	Grant-in-aid-creation of capital assets	Total
1,75,000+25000	2,25,000	50,000	4,75,000

Details of grants position at the end of the year

- (i) Cash in Hand/Bank 1000
- (ii) Unadjusted Advances Nil
- (iii) Total: Rs.4,75,000





## GENERAL FINANCIAL RULES 2017

Ministry of Finance  
Department of Expenditure

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (iii) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (iv) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (v) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (vi) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vii) It has been ensured that the physical and financial performance under..... (name of the scheme has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure - II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- (ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure-II (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)

Date:

Place:

Signature



Name: Harsha Motwani  
Chief Finance Officer  
(Head of the Finance)

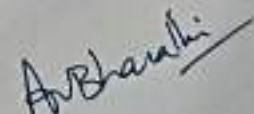
Signature



Name: Dr Manish Pandya  
Head of the Organisation  
PRINCIPAL  
Tolani Commerce College  
ADIPUR - KUTCH  
GUJARAT - 370 205

(Strike out inapplicable terms)




  
Dr. A. V. Bharathi

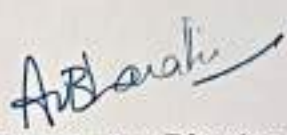
Project Director  
ICSSR Major Research Project  
File No. 02/121/2019\_2020/MJRP  
Tolani Commerce College  
Adupur-370205  
Kachchh, Gujarat India

## ASSETS CERTIFICATE

It is certified that the following mentioned equipment purchased by Dr AVBharathi for her ICSSR major research project have been handed over to the college:

Sr. No.	Items
1	HP Laptop (GEM Invoice No924573dated 7 <sup>th</sup> October 2020)
2	Canon Printer (Bill No198 dated 27 <sup>th</sup> December,2021.)
3	34 Books ( Invoice No 121865 dated 28 <sup>th</sup> January 2022 & Invoice No 121869 dated 30 <sup>th</sup> January,2022.)

  
Signature of the Principal  
PRINCIPAL  
Tolani Commerce College  
ADIPUR - KUTCH  
GUJARAT - 370 205

  
Signature of the Project Director  
Dr. A. V. Bharathi  
Project Director  
ICSSR Major Research Project  
File No. 02/121/2019\_2020/M  
Tolani Commerce College  
Adipur-370205  
Kachchh. Gujarat India

